



**City Council Workshop & Meeting
Agenda
January 3, 2023
Auburn Hall, Council Chambers**

5:30 P.M. City Council Workshop

- A. Stage Purchase Discussion – Marc Gosselin
- B. Senior Tax Rebate and State Tax Stabilization Update
- C. Executive Session - Economic Development (121 Mill Street), pursuant to 1 M.R.S.A. §405(6)(C).

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Gerry

Pledge of Allegiance

- I. **Consent Items** – All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - 1. **Order 01-01032023***
Confirming Chief Moen’s appointments of Steven Friedrich, William Howard, James Clement, and Joshua Croswell as Constable with Firearm for the Auburn Police Department.
 - 2. **Order 02-01032023***
Re-appointing Darren Finnegan to the Planning Board, full member, with a term expiration of 1/1/2026.
 - 3. **Order 03-01032023***
Appointing Paul Jacques to the Planning Board, full member, with a term expiration of 1/1/2026.
 - 4. **Order 04-01032023***
Re-appointing Stacey LeBlanc to the Planning Board, full member, with a term expiration of 1/1/2026.
 - 5. **Order 05-01032023***
Appointing David Trask to the Planning Board, full member, with a term expiration of 1/1/2025.
 - 6. **Order 06-01032023***

Appointing Amanda Guerette to the Planning Board, associate member, with a term expiration of 1/1/2025.

7. Order 07-01032023*

Appointing Timothy DeRoche to the Planning Board, associate member, with a term expiration of 1/1/2026.

8. Order 08-01032023*

Re-appointing Danelle Martel to the Auburn Housing Authority Board of Trustees, with a term expiration of 10/01/2027.

9. Order 09-01032023*

Re-appointing Jeremiah Bartlett to the Complete Streets Committee, with a term expiration of 1/1/2026.

10. Order 10-01032023*

Appointing Benjamin Weisner to the Age Friendly Community Committee, with a term expiration of 6/1/2023.

11. Order 11-01032023*

Appointing Gerald Samson to the Regulatory Advisory Board, with a term expiration of 6/1/2024.

12. Order 12-01032023*

Appointing Kirk Nadeau to the Airport Board, with a term expiration of 1/1/2026.

13. Order 13-01032023*

Amending the postponement date of order 165-12192022 to February 21, 2022 instead of February 13, 2022.

II. Minutes – December 19, 2022, Regular Council Meeting

III. Communications, Presentations and Recognitions

- LA 9-1-1 Presentation
- Presentation of Recreation Non-Profit Groups
- Council Communications (about and to the community)

IV. Open Session – *Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda.*

V. Unfinished Business - None

VI. New Business

1. Order 14-01032023

Directing the City Manager to acquire the necessary property to optimize a new Engine 2 station and allocating up to \$25,000 from the American Rescue Plan Act (ARPA) funds in support of this initiative.

2. Order 15-01032023

Amending Order 22-02072022 to include website redesign and associated costs to the list of projects that were approved in the allocation of ARPA funds.

3. Ordinance 01-01032023

Amending the Code of Ordinances, Sec. 16-49, Security Systems and Appendix A, Fees and Charges under Emergency Management and Service, removing the renewal requirement and associated fee.

VII. Open Session - *Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda*

VIII. Reports (from sub-committees to Council)

- a. Mayor's Report
- b. City Councilors' Reports
- c. City Manager Report

IX. Executive Sessions – Legal Matter, pursuant to 1 M.R.S.A. §405(6)(E).

X. Adjournment



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: January 3, 2023

Author: Marc Gosselin (Executive Director, Community Partnerships/Sport Tourism)

Subject: Portable Stage Purchase

Information:

At the previous meeting, the council requested more information and tabled the order to purchase the stage. Specifically, the council was interested in what have we spent on stage rentals and how much do we anticipate spending and the future.

Since FY19, we have spent over \$30,000 in rentals. There were no rentals in FY21 due to COVID. As events get back to normal and to meet the goal of the council for having signature events, we anticipate spending over \$100,000 over the next five years. This includes the costs for the high school graduation. Staff is prepared to answer any further questions you have before the tabled order returns at the next council meeting. The information below and the attached materials were shared but not included during the last workshop.

Stageline SL100 General information about pricing:

Video Link Below:

[SL100 Video](#)

- This model is compatible working with video walls, setting up for intimate to sizeable events and for its ease, speed and safety in setup and teardown.
- Base package at \$140,000 with options and accessories reaching \$25,205, service fees \$2,890 (total \$168,095). I'll prepare another quote with options pre-selected for you to review.
- **SAFETY, TRAINING AND WARRANTY:** Stageline units have warranties, low maintenance requirements, expert training programs, offers on equipment inspections, high resale value, references and the highest wind resistance in the industry
- **NOTE ON VIDEO WALLS:** Stageline offers pre-installed, quick release, 6' sound rig overhanging trusses on its SL100, 24' x 20' aluminum mobile stage. The 6' trusses are deployed in seconds, have a capacity of 1,500 lb and can be fully converted to receive video walls.

Stageline SL100, all hydraulic, all aluminum mobile stage:



A popular start-up kit with municipalities and community oriented events on the SL100 unit is made up of options in sections A and C. You will see in the attached photos that very large banner space can be made available for your imaging and sponsorship partners.

- Options that you could want to include on the Stageline SL100:
 - skirt
 - full banner support hardware Stageline
 - windwalls
- reinforced fly-bays for video walls and line array rigging points

Stageline SL100 – 24’ x 20’ (7,3 x 6M) - Stageline SL100 has, built in, Stageline quality and durability to make your purchase and your investment count with high resale value remaining after years of use. It features, height, depth, speed of set-up, durability and safety. Indicated size is before the addition of platforms.

- with multiple configurations and very easy, all hydraulic, operations, this Stageline will fully deploy in 45 minutes to one hour, hold tons of lights and sound. To set it up as a bandshell with low roof and less depth, will take no more than 15 minutes.

- some of your smaller events will dictate numerous uses and other applications such as: a fully covered 24’ x 20’ (7,3 x 6M) public access surface for a café, a terrasse, a fun room, a meeting room, a display floor

- you can have a lightweight windwall on any side as well as on all sides or leave the stage fully open.

- you have the capacity to be on the stage and cater to a crowd on 360 degrees of the unit. This includes the capacity to rig speakers from all four roof corners, calling out or projecting music in all directions.

- promotional material, products or relief equipment can be handed to the public from all sides of the equipment.

- you can easily attach large banners on the rooftop as well as on the sides letting visuals, artwork and imaging beam out from an interesting height.

- as for other Stageline equipment, the rigid sides of this trailer also permit to apply image and artwork which makes you visible 24 hours a day

City Budgetary Impacts: ARPA funding is being proposed which will have a savings in future operational budgets.

Staff Recommended Action: Council consideration.

Previous Meetings and History: December 5, 2022 Council meeting



City Manager Comments:

Phillip Crowell Jr.

I concur with the recommendation. Signature:

Attachments:

- PDF Stageline SL100 brochure **(Please add to the computer to show during information session)**
- SL 100 Price Quote
- APEX Stage Quote (comparable company and stage)
- APEX Stage – Optional pricing sheet

SL100

THE SL100
IN A CLASS OF ITS OWN

STAGE
LINE

Photo: Scott Thompson / StageRental.com





STAGELINE ADVANTAGES

STAGELINE, THE SPECIALISTS FOR OVER 35 YEARS IN DESIGNING, PRODUCING AND DELIVERING THE SAFEST AND MOST INNOVATIVE MOBILE STAGES TO OUTDOOR EVENTS.

- Most requested mobile stage in its category
- Holds the market lead in rigging & wind resistance
- Built to last 25 years and more
- Outstanding payback and great resale value

SL100

Photo: Scott Thompson / StageRental.com



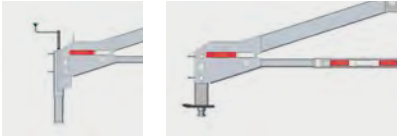
IT ALL STARTS ON THE ROAD

STAGELINE MOBILE STAGES ARE ENGINEERED FOR THE ROAD.

Before its main usage as an outdoor stage, a mobile stage must perform as a road legal trailer.

Stageline advanced design combines a custom chassis with multiple hinged panels and telescoping structures that will not alter in performance from mileage and bad roads. It results in excellent road handling and safety year after year.

HAULING OPTIONS



Gooseneck or king pin



Drawbar for pintle hook or ball hitch





A HIGH PERFORMANCE STAGE

WITH A COMPLETE HYDRAULIC SET UP

- Fast and controlled operations
- Precision designed cylinders with safety block valves
- Low maintenance

1



Position & level the trailer.

2



Hydraulically deploy the floor and roof panels.

3



Hang sound, lighting, banners, windwalls and sets from ground and deck level.

4



Raise the roof with up to 3,800 lbs (1,725 kg) of show equipment.

Install stairs, guardrails and add accessories.

AT A GLANCE



FLOOR

24' x 20' (7 m x 6 m)
up to 40' x 28' (12 m x 8 m)
with extension platforms

SET-UP



2 technicians*



30 minutes

WIND RESISTANCE

115 mph (185 km/h)
without windwalls

77 mph (123 km/h) with windwalls

RIGGING

11,400 lb (5,190 kg)

6' outriggers on each side /
1,500 lb (680kg) per side

* Stageline promotes safe working habits by having a minimum of two workers on every job site.

SHOWCASE YOUR SPONSORS & EVENTS

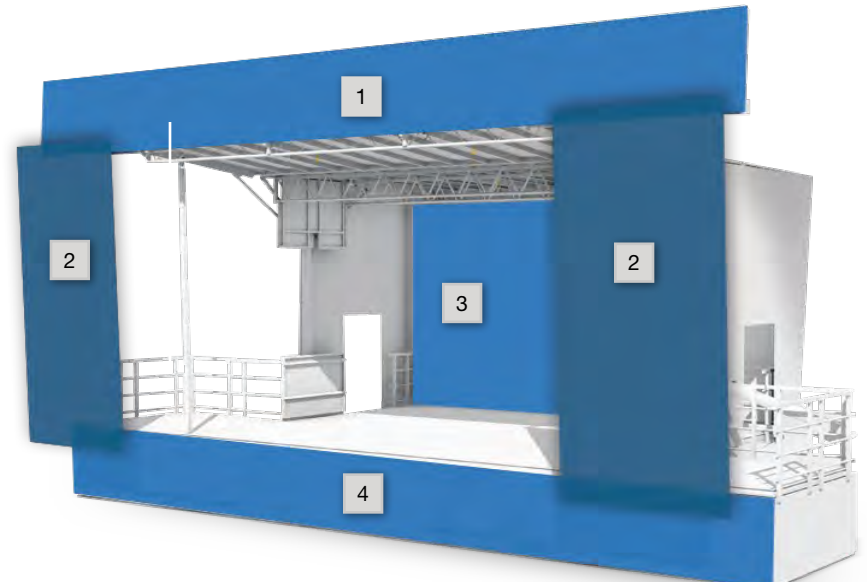
On the road trailer wrap advertising panels

24' x 7' (7 m X 2 m) - rivet-free panels with gel coating that improve graphics application and appearance.



MAXIMUM BANNER SPACE

- 1 Top banner 37' x 4' (11 m x 1.2 m)
- 2 2 Side banners 6' x 16' (1.8 m x 5 m)
- 3 Backdrop 23' x 13' (7.1 m x 4 m)
- 4 Skirt 40' x 4' (12.2 m x 1.4 m)



Lake Wales High School

LW
YOU
ARE YOUR
BROTHER'S
KEEPER

LW
YOU
ARE YOUR
BROTHER'S
KEEPER

LW
YOU
ARE YOUR
BROTHER'S
KEEPER

SAFE & EFFICIENT INSTALLATION

WORK FROM GROUND & DECK LEVEL

All the work and installation of sound, light, banner is done from deck and ground level reducing the risk of climbing accidents.

3,800 LB (1,725 KG) OF HYDRAULIC LIFTING CAPACITY

TOTALLY SELF STANDING

No ballast or cables required

SUPERIOR DESIGN FOR LOADS & RIGGING

The SL100 is designed, built and tested with the highest load and rigging design criteria in the industry – up to 2 times the permitted load.





Deck & chassis at 150 lb/ft² (732 kg/m²) meets IBC & NBC standards
Cross braced steel members added to support legs under the mid-section of trailer frame.



Storage
Custom underfloor storage system for staging components.



Storage
Corner posts stored in roof panels. Easy to access.



Raise & lower the roof securely with double mast lifting mechanism

A set of sturdy masts lifts and lowers the roof and show support equipment. They function with balanced or unbalanced loads even in difficult weather conditions.



Lights

4 battery powered LED work lights.
2 in the roof – 2 under the floor.



Battery

Battery system for work lights, emergency breakaway system and engine starter.

MORE RIGGING POSSIBILITIES TO PLAY WITH

Multiple rigging options

- 1 24 built in rigging points with a capacity of up to 1,500 lb (680 kg).

Movable rigging brackets

- 2 4 movable rigging brackets provided.

Front overhang pipes

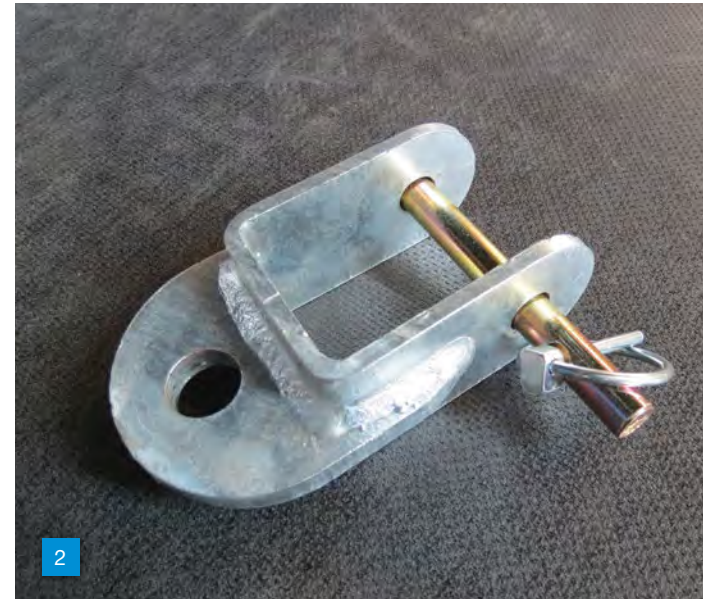
- 3 Capacity of 700 lb (317 kg) at 2'-9" (0.84 m) from roof edge – 9' 4" (2.85 m) rigging pipe.

T2 Trusses

- 4 Strong capacity of 1,200 lb (544 kg).



1



2



Photo: Upstage Crew Services

6' SIDE RIGGING TRUSS

Standard Flybay

1,500 lb (680 kg) capacity per side.

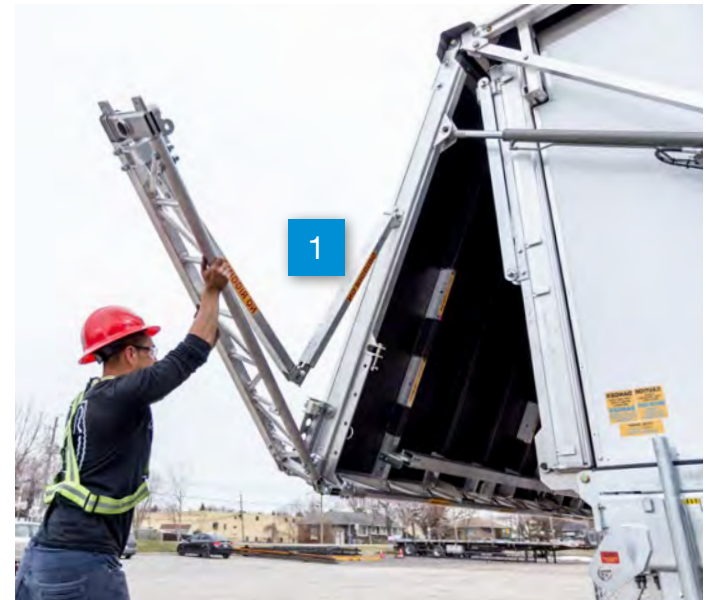
1 Truss deploys in seconds.

Optional Flybay

2 Line array and screen rigging capability with multiple configurations.

Rigging points for PA

3 In front of all 4 corner posts. PA extension bars available.





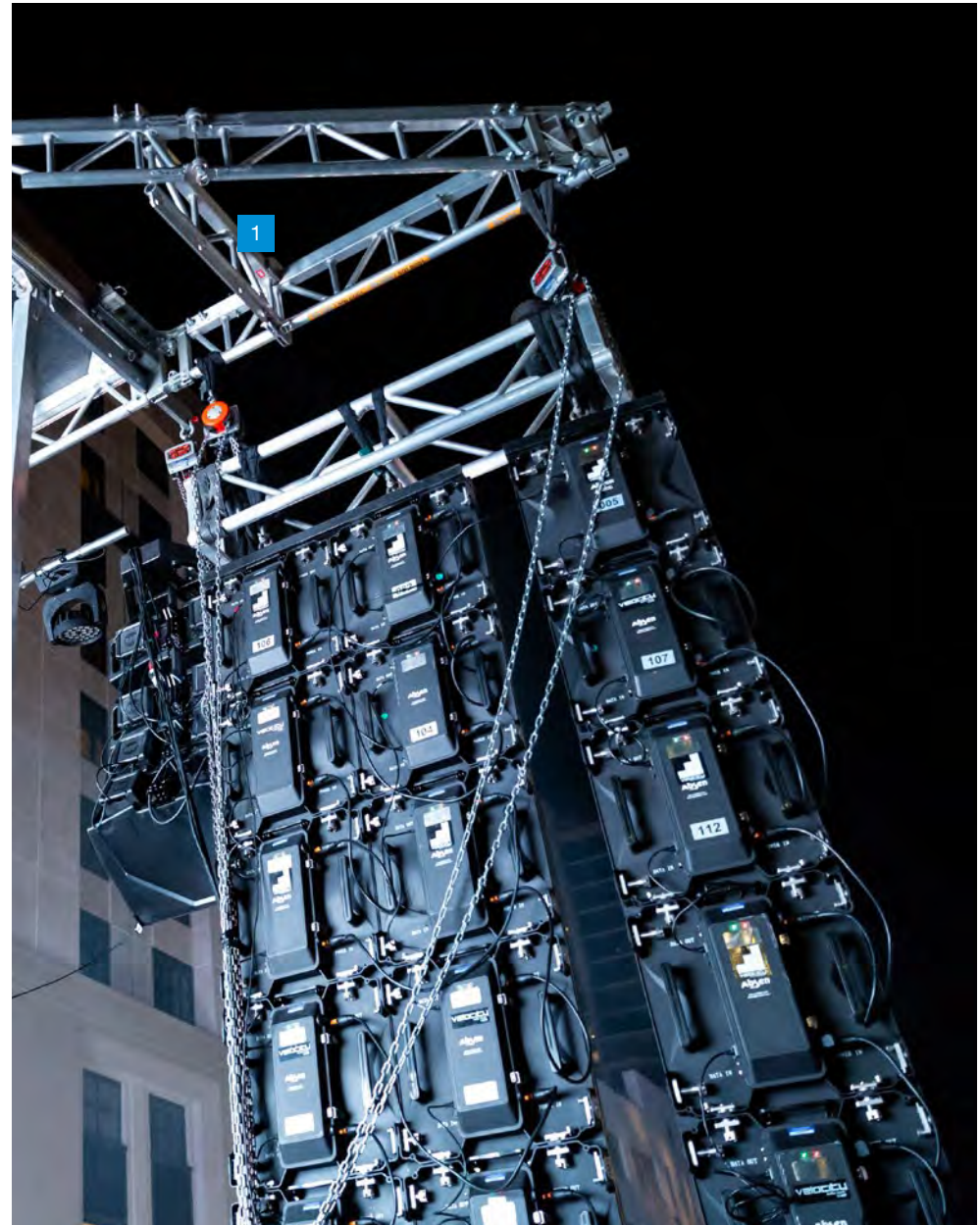
2

3

SCREENS

**1,500 LB (680 KG) CAPACITY PER SIDE.
INCREASED RIGGING OPTIONS WITH THE
6' (1.8M) SIDE RIGGING TRUSSES FOR
LED SCREEN OR SPEAKERS.**

**1 LINE ARRAY CAPABILITY FREE UP
FLYBAY FOR VIDEO WALL.**





SAFETY AND RELIABILITY IN ALL CONDITIONS

HIGHEST WIND RESISTANCE IN THE INDUSTRY

Rain and wind protection up to:

- **115 mph (185 km/h)** without windwalls
- **77 mph (123 km/h)** with PVC windwalls

Rain or shine, sand or snow

Stageline mobile stages are built to be operated under the most demanding outdoor conditions.

**The SL100 is engineered and built based on the IBC
(International building code) & NBC (National building code)**

Exceeds AINSI standards



Photo: AV Strategies

MAXIMUM WEATHER PROTECTION

A STAGE DESIGNED TO MANAGE WINDY CONDITIONS

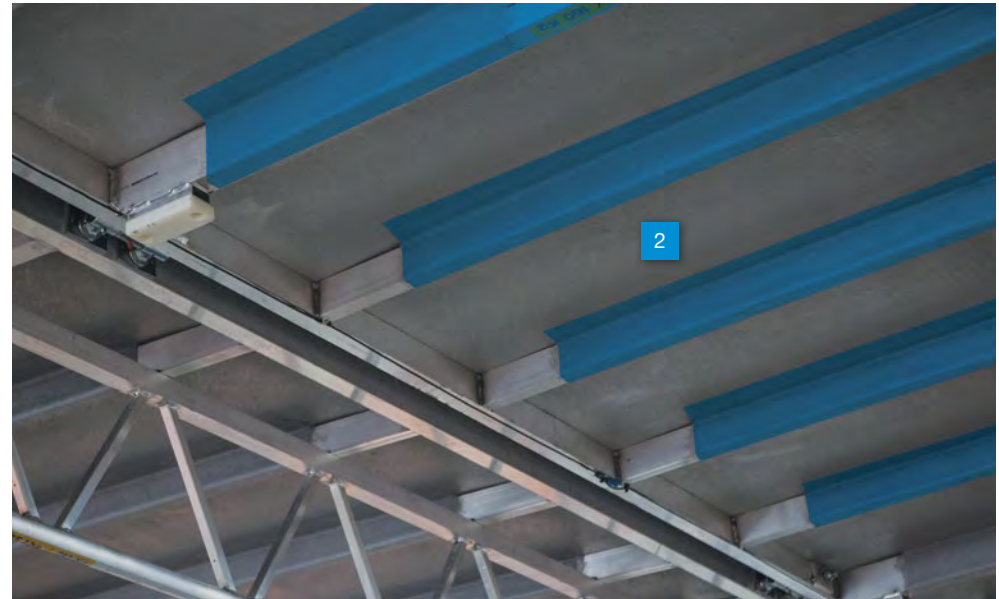
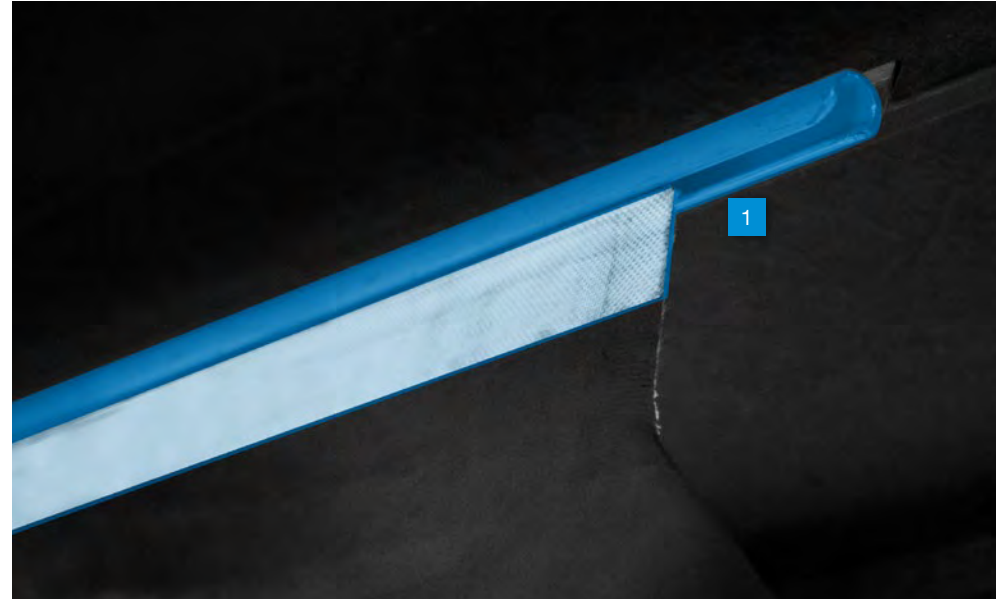
Sturdy windwalls

- 1 Fire retardant vinyl windwalls with a keeper track system preventing water infiltration to protect gear, talent and crew.

Protection on and off the road with a roof made of fiber glass.

- 2 In closed position, the roof panels of the stage become the side panels of a hardshell trailer. Wrapped around the frame they are structural and weather protective.*

* Blue in picture to highlight keeper track system and Fiber Lock wrap.



**WE JUST TOOK 75 MPH (120KM/H) WINDS, GOLF BALL SIZE HAIL AND
4 INCHES OF RAIN IN 30 MINUTES AND THE ENTIRE EVENT SPACE
IS DEVASTATED WITH TENTS BROKEN EVERYWHERE.**

**THE ONLY THING I'M NOT HAVING TO DEAL WITH RIGHT NOW, IS AN
ABSOLUTELY PRISTINE SL100 STANDING PROUD IN THE MIDDLE OF IT.**

– Jeff Krebs, Epicenter Productions



MSR

STAC
LINA

WHY THE INDUSTRY PREFERS STAGELINE

Most Widely used

More than 25,000 events per year in over 50 countries - an average of 68 events per day.

Craftsmanship and expertise

Every stage is built in-house and benefits from serious engineering and craftsmanship with experience gathered from decades of use in outdoor events.

Quality control and delivery

Each mobile stage goes through a complete inspection during manufacturing including load tests and complete installation prior to delivery.

Exceptional durability and reliability

Built to last 25 years and more with proper care and maintenance.

Provider of safe staging environments for over 30 years

Highest wind resistance - up to 115 mph (185 km/h) without windwalls and 77 mph (123 km/h) with windwalls. No incident causing an injury due to a breakdown of equipment.

Outstanding value

Low operation and maintenance cost. High resale value even after 10 years.

Certification

Each stage complies with road regulations. Stageline provides complete engineering certification for both structural design and rigging capacity for all countries. Certified documents available for each state and province of the US and Canada.

Environmentally responsible

All products are manufactured in Stageline's state of the art LEED® certified facility integrating the latest environmental technologies.

Award-winning

Our company and products have achieved high acclaim in the industry and have won several engineering and event industry awards.



CUSTOMER SERVICE

Customer Support

We provide a complete 24/7 after sales support.

Parts & Accessories

The best way to ensure that your Stageline mobile stage retains its original condition is to purchase your parts and accessories directly from Stageline.

Inspection & Maintenance

Like any sophisticated piece of equipment, a Stageline mobile stage requires basic maintenance throughout the year. This maintenance must be performed according to specific guidelines.

With this in mind, Stageline's engineers and experienced technicians have developed a unique inspection program. This program will give you a complete analysis of the condition of your equipment including a list of immediate repairs & recommendations.



Training

Driven by the need to ensure technical efficiency, Stageline developed a training and certification program which meets and even exceeds its clients' and users' requirements. Operation of a Stageline mobile stage by qualified personnel is directly linked with the enforceability of the warranty and is required to benefit from the technical support offered on all Stageline products.

With its training program, Stageline helps its users and clients increase profitability on their investment through an efficient utilization of the products.

The main goal is to develop the aptitudes and technical knowledge of the technicians in order to preserve the products' integrity and guarantee durability and maximum safety levels.

UNMATCHED ADDED VALUE

A STAGE THAT PAYS FOR ITSELF FOR GOOD REASONS:

Built to last over 20 years, this stage will help you maximize your benefits for years while endorsing a strong commitment to sustainability.

THIS STAGE COMES WITH THE HIGHEST RESIDUAL VALUE OF ANY MOBILE STAGE

It retains 50-75% of its value after 10 years

OFFERS A STRONG LEVERAGE ON YOUR OTHER SERVICES AND A QUICK RETURN ON INVESTMENT

STAGE CARE WARRANTY (TRANSFERABLE)

We are so confident in our staging technology that we offer the Stage Care Warranty that conveys a lasting assurance equal to none

- Full 1 year parts and labor
- 3 years on the chassis and structure
- 5 years on the fiber glass

MEET THOSE WHO OWN

DURABILITY AND VALUE

“Each year I flirt with the idea of purchasing more Stageline equipment. All I can tell you is that used, properly maintained Stageline equipment sells quickly. I watch the secondary market out of habit and its very rare to find anything, plus it usually maintains almost all of its dollar value as new.”

**Dolph Federico /
Pelican Events, New Orleans, LA**

PRODUCTION AND ENTERTAINMENT

“SL100 is defacto a standard in the industry. Everyone of professional note use Stageline. I wanted that bulletproof proven technology, workmanship, and engineering. Stageline’s SL100 changed my life!”

**Laurence Sheldon /
Big Ear Audio, CA**

MUNICIPALITIES / PARKS AND RECREATION

“The “Rec & Roll Stage” is a hit in our community! The size and versatility of the SL100 combined with the ease of set-up make it perfect for our needs. We’ve used it for performances, graduations, and speeches. Community requests keep coming in and we’re the envy of our neighboring communities.”

**Ron Rodriguez /
Recreation Services Manager /
Recreation and Parks Department,
City of Santa Maria, CA**

TECHNICAL SPECIFICATIONS

NOTABLE BENEFITS

Site Preparation

None

Mode of Transportation

1 Pick-up truck or hauling vehicle

Wind Resistance

115 mph (185 km/h) without windwalls or
77 mph (123 km/h) with windwalls

Promotional Visibility

Rolling billboard or banners and posters

Backdrop*

Weatherproof - fire retardant vinyl or scrim

Vertical and Horizontal Banner Supports*

Installed at ground level

TRAILER

Length	31' 9"	9.69 m
Width	8' 0"	2.43 m
Height	11' 2"	3.40 m
Dry Weight	9,460 lb	4,290 kg
Maximum Weight	15,000 lb	6,804 kg

STAGE FLOOR

Length and Depth	24' x 20' 1"	7.32 x 6.1 m
Height	3' 6" to 4' 3"	1.07 x 1.30 m
Design Live Load	150 lb/ft ²	732 kg/m ²
Type of Surface	Plywood on aluminium	

ROOF

Length and Depth	25' 1" x 23' 9"	7.64 x 7.23 m
Clearance (Inclined roof)	14' 6" to 13' 2"	4.43 to 4 m
Height (from ground)	19' 0" to 19' 9"	5.79 to 6.02 m
Type of Surface	Fiberglass moulded around aluminum structure	
Roof Lifting Capacity	3,800 lb	1,725 kg
Roof Load Bearing Capacity	2,400 lb	5,190 kg
2 Trusses - Downstage & Upstage (T2)	1,200 lb (each)	544 kg (each)
2 Trusses - Central Roof (T1)	1,500 lb (each)	680 kg (each)
2 Front Overhang Extensions*	350 lb at 33" each	159 kg at 0.84 m each
2 Side Overhang Rigging Beams	1500 lb (each) 750 lb at 75" each	680 kg (each) 340 kg at 1.89 m each

† Please refer to rigging plan.

* Optional

Values indicated are nominal. Due to STAGELINE'S product improvement policy, technical specifications may change without notice.



Standard 24' x 20' (7m x 6m)

SOME FLOOR CONFIGURATIONS

FROM A BANDSHELL TO A FULL PERFORMANCE STAGE CONFIGURATIONS



Bandshell 24'x13'
(7m x 4m)



Standard 24'x20' (7m x 6m)
with 8'x8' (2.5m x 2.5m)
sound wings



Back Extended 4'x24' (1m x 7m)
with 8'x8' (2.5m x 2.5m)
sound wings



Standard 24'x20' (7m x 6m) with
8'x8' (2.5m x 2.5m) sound wings and
8'x40' (2.5m x 12m) at the front



Standard 24'x20' (7m x 6m)
with 12'x20' (3.5 x 6m) sound wings

827 L'Ange-Gardien Blvd., L'Assomption
Quebec, Canada J5W 1T3
1 450.589.1063 / North America 1 800.267.8243
stageline.com

MOBILE STAGES | SALES & RENTALS



OPTIONS A

Stageline SL100 Mobile Stage

Floor Size: 24' x 20'
 Wind Resistance: 115 mph without windwalls
 Trailer Weight: 9,990 lb



Standard Equipment *	\$	140,000
Options & accessories	\$	25,205
Services	\$	2,890
Sub-Total	\$	168,095

Total \$ **168,095**

All prices are in USD

Taxes not included (if applicable)

Payment terms: 30% to confirm, balance prior to departure

Approval

Date:
Signature:
Name:
EIN # (if applicable):

STANDARD EQUIPMENT *

ROOF STRUCTURE & RIGGING

4 Built-in trusses / aluminum 2" diameter tube trussing	Compatible with industry clamps
24 Built-in rigging points - 4 movable rigging brackets included	Capacity: up to 1,500lb
Rigging bar / 14' - spans 2 rigging points from left to right	Capacity: 30 lb / ft
2 side overhang rigging trusses 6'	Capacity: 1500 lb per side
Rigging points in front of corner posts	Capacity: 1500 lb per side
4 Aluminum corner posts	Added roof stability and safety
Fiberglass roof molded and wrapped around structure - black roof	
Rigging load capacity tested at twice the working load	
Total roof load capacity with sound wings:	11,400 lb
Galvanized steel column - one on each side	System safely hoists rigged loads
Reversible as standard	Downstage will reverse in difficult to access venues

HYDRAULICS

Double mast lifting mechanism (for a fully hydraulic set up of the stage, roof, sound, lighting and other equipment)	Lifting Capacity: 3,800 lb - balanced load
High power integrated hydraulic system	Equipped with safety valves on all cylinders
4 Hydraulic stabilizers / stage levels from 3' 6" to 4' 3"	No tools required
Vertical support capacity (each): 15,000 lb	
Lateral support capacity (each): 2,000 lb	
Gas engine	No other power source required

STAGE

Plywood, black finish, non slip / quick levelling legs	24' x 20'
Multifunctional extruded aluminum deck edges	To install decks, skirts, guardrails & staircases
Guardrails (stage model) / aluminum	5 x 5' 9" + 2 x 2' 8"
Support brackets built-in for Stageline platforms	Full perimeter
Aluminum stairway - 7 steps - adjustable - 35" wide - with handrails	
4 LED work lights	2 in the roof, 2 on the chassis
Spares kit	

TRAILER

Drawbar with pintle eye	
2 Leaf spring axles	Capacity: 14,990 lb
4 Tires	0.40 m (16")
Electric brakes on all wheels	DOT requirement
Emergency breakaway system	
Spare wheel / full-size rim / integrated storage	Protects structure
2 Storage bumpers	
10 Equipment tie-downs	GVWR: 15,000 lb - adaptable to your requirements
Storage weight capacity	23' 10" x 5' 6" x 5' 6" = 720 ft³
Storage space capacity	

STANDARDS & CERTIFICATIONS

Applicable regulations	IBC, SAE, DOT, NFPA, CBC, NBC & CWB
Vertical load:	Floor: 7.18 KPa (150 psf) / Roof: 1 KPa (20 psf)
Wind resistance:	115 mph without windwalls
	77 mph with windwalls
Certificate stamped by professional engineers	
All technical documents supplied	
24/7 service support +1(800) 267-8243	

OPTIONS & ACCESSORIES

A	WINDWALLS - SKIRTS	VINYL/SCRIM	Price (USD)	Quantity	
a1	Upstage fire retardant windwall - 44' long x full height (with doors) (keder aluminum track system for easy installation) - black		\$ 5,200	1	\$ 5,200
a2	Backdrop (with doors) - 24' x 15' - black		\$ 2,350		
a3	Downstage windwall extensions - 10' 3" x 15' (with doors) - (Set of 2) - black		\$ 2,850		
a4	Skirting - 40' x 4' 9" - black		\$ 1,350	1	\$ 1,350
a5	Skirt extension - 8' 6" - black - (set of 2)		\$ 600	1	\$ 600

* for options a1 to a5, select material - also available in grey - fabrication delay
 * if option a3 selected, f1 (keder for windwalls on downstage roof panels) must be selected

B	SOUND WINGS & RIGGING	Price (USD)	Quantity	
b1	Extension platforms (black non-slip) & accessories - 4' x 8' - (suggtd qty: 4)	\$ 1,300	4	\$ 5,200
b2	Guardrails (platform model) / aluminum - 3' 8" - (suggtd qty: 8)	\$ 205	8	\$ 1,640
b3	Reinforced flybays with line array and screen rigging points (set of 2)	\$ 2,010	1	\$ 2,010
b4	FOH pipes - capacity: 700 lb - (set of 2)	\$ 2,105		
b5	Movable rigging brackets - (set of 2)	\$ 175		
b6	2 Cylinder locks (corner post substitute)	\$ 575		
b7	PA Extension bars (set of 2)	\$ 520	1	\$ 520
b8	Additional rigging bar / 14' - spans 2 rigging points from left to right	\$ 410		

C	BANNER SUPPORTS	Price (USD)	Quantity	
c1	Rooftop banner support posts - 37' x 4'	\$ 835	1	\$ 835
c2	Banner framing bars	\$ 520	1	\$ 520
c3	Lateral banner supports - 6' x 15' 10" - includes pulley rigging points for retractable banner system	\$ 920	1	\$ 920
c4	2 Lateral tightening bars / stage level	\$ 1,035	1	\$ 1,035

D	EXTEND TO 24' x 24'	Price (USD)	Quantity	
d1	3 Extension platforms & accessories - 4' x 24' - upstage	\$ 3,900		
d2	8 Guardrails (platform model) / aluminum - 3' 8" - upstage	\$ 1,640		
d3	Bracing system for extension platforms - upstage	\$ 930		
d4	Windwall to cover increased area - upstage	\$ 620		
d5	Roof extension - vinyl canopy & hardware - 4' 9" / downstage - (b4 required)	\$ 3,680		

E	HYDRAULICS	Price (USD)	Quantity	
e1	Hydraulic quick connectors	\$ 520		
e2	Electric motor, 1 hp, 110 V, hydraulic connections and pump for dual power (storage compartment included)	\$ 3,735		
e3	Safety cut off switch	\$ 775	1	\$ 775

F	ENHANCED REVERSIBILITY OPTIONS	Price (USD)	Quantity	
f1	Keder for windwalls on downstage roof panels	\$ 400		
f2	Multi-purpose, heavy-duty structural connectors for side overhang rigging beams and lateral banners. FOH pipe sliders included.	\$ 2,485		
f3	Reinforced 6' flybay trusses (b3) with all hinged and articulated components on upstage roof panel (set of 2) - f2* required	\$ 4,945		

Note: Options f1, f2 and f3 need to be selected for full reversibility

H	TRAILER HITCH	Price (USD)	Quantity	
h1	Gooseneck with kingpin for 5th wheel hookup (instead of drawbar with pintle eye)	\$ 2,415		
h2	Gooseneck with 2 5/16" ball hitch hookup (instead of drawbar with pintle eye)	\$ 2,415		
h3	Hydraulic gooseneck option for h1 or h2	\$ 3,910		
h4	Drawbar with pintle hitch (in addition to gooseneck)	\$ 2,760		
h5	Ball hitch (attachment only)	\$ 1,265		
h6	Drawbar with 2 5/16" ball coupler (instead of drawbar with pintle eye)	-		

I	ACCESSORIES	Price (USD)	Quantity	
i1	Aluminum stairway - 7 steps - adjustable - 35" wide - with handrails	\$ 1,725	1	\$ 1,725
i2	Loading ramp / aluminum - 3' x 12'	\$ 1,840		
i3	Underfloor storage for loading ramp (2nd storage compartment recommended)	\$ 775		
i4	ADA lift - up to 5' - 600 lb max load - portable - access from all sides	\$ 13,500		
i5	Extension platform (black non-slip) & accessories - 4' x 8'	\$ 1,300		
i5a	Cutout gooseneck extension platform (black non-slip) & accessories - 4' x 8'	\$ 1,720		
i5b	Cutout engine extension platform (black non-slip) & accessories - 4' x 8'	\$ 1,720		
i6	Extension platform (black non-slip) & accessories - 4' x 4'	\$ 1,040		
i7	Guardrail (platform model) / aluminum - 3' 8"	\$ 205		
i8	Guardrail (stage model) / aluminum - 2' 8"	\$ 185		
i9	Guardrail (stage model) / aluminum - 5' 9"	\$ 370		
i10	Guardrail (stage model) / aluminum - 5 x 5' 9" + 2 x 2' 8"	\$ 2,185		
i11	Quick shelter, polyester roof and walls - 8' x 8'	\$ 1,840		
i12	Quick shelter, polyester roof and walls - 10' x 10'	\$ 2,070		
i13	Storage compartment / aluminum checker plate - 14" x 16" x 36" - up to 3	\$ 1,005	1	INCLUDED
i14	Additional spares kit	\$ 490		
i15	Underfloor storage system for options and accessories	\$ 2,875	1	\$ 2,875
i16	Skids/skids	\$ 7,645		
i17	Aluminum mags - 16" x 6" 8/6.5 bolt pattern	\$ 1,840		

OPTIONS & ACCESSORIES

K TRAILER GRAPHICS		Price (USD)	Quantity	
k1	Logo only	TBD		
k2	Full graphic trailer wrap - (2 x (24' 7" x 7' 2") - 2 x (4' 11" x 7'))	\$ 5,620		
Customized scrim* banners - printed graphics - 4 color process				
k3	Rooftop header banner - 24' x 3' 10"	\$ 970		
k4	Rooftop header banner - 37' x 3' 10" - spans lateral banners	\$ 1,390		
k5	Lateral banners - 6' 6" x 15' 9" (Set of 2)	\$ 1,045		
k6	Rear banner - 23' 4" x 12' 11" - installs full size, with or without backdrop <i>*available in vinyl - prices vary</i>	\$ 2,725		
L MISCELLANEOUS		Price (USD)	Quantity	
l1	* Black fiberglass	\$ 2,010		
l2	Misc_2	TBD		
<i>* Possible production delay</i>				
Total for Options & Accessories				\$ 25,205

SERVICES		Price (USD)	Quantity	
SERVICES				
m1	Trailer shrink wrap	\$ 700		
m2	Transport	TBD		
m2a	Transport to Champlain, NY - includes customs paperwork	\$ 1,500		
m3	Training course - 3 day comprehensive (subject to options chosen) - maximum 4 technicians	\$ 2,890	1	\$ 2,890
m4	Trainer expenses - to, in & from training site (n/a when training given at Stageline)	TBD		
Total for Services				\$ 2,890

*Quote valid for 10 business days
 *Prices & specifications subject to change without notice
 Stageline SL100 - Sales Quote 2022



Costs related to transportation, training and trainer expenses (travel, accommodation and per diem) not included.
 EXW: L'Assomption, Quebec, Canada

Stageline Mobile Stage Inc.
 700 Marsolais Street, L'Assomption, Quebec, Canada J5W 2G9

Tel.: (450) 589-1063, Fax: (450) 589-1711
 www.stageline.com

APEX STAGE OPTIONAL EQUIPMENT PRICING

<https://apexstages.com/optional-equipment/>

1. **STEPS** – (\$2,100 ea.)
2. **MESH BACKDROP** – (sizes and prices vary per stage size)
3. **SOLID FRONT SKIRT** (sizes and prices vary per stage size)
4. **BANNER PACKAGE** – Framing assembly for downstage banner displays (**\$1,850**)
BANNER FEET Only - 862.00 for the pair **STRAIGHT CLAW ARMS** – 111.00 each
5. **BACKUP POWER** – Electric or Gas supplemental power (**\$2,500**) **STANDARD ON THE 2016**
6. **WORK LIGHTS** – Positioned above inside masts, toggle switch on control board (**\$600**)
7. **LIGHT BAR** – when rigging lights on the existing upstage roof beam, they end up behind your backdrop, and exposed to rain. This bar cantilever's in and out with the roof panel and is 16" inward to eliminate this issue. (**\$1,500 per side**)
8. **EXTENSION DECKS** – Includes jacks and hardware. (**4x6 \$1,500 4x8 1,600**) Custom sizes available.
(Additional handrailing: 4'- \$110 2'- \$75)
9. **VINYL WALL PANELS** - 3 piece wrap-around with "door" access on both flanks (4x8) and upstage middle (8x8). Quick release Velcro feature for "high wind" action. (**2420 - \$2,850 3224 -\$5,544**)
10. **OUTLETS** – 110 duplexes in outer corners of roof panels; networked (12-S3) to belly box or motor box. (**\$187.50 each**)
11. **BELLY TOOL BOX** –These undercarriage lockable boxes allow quick access storage. (**\$875 each**)
12. **16'EQUIPMENT RAMP** – 1k rated - **36" usable width – 62" top service range** - **\$2,365**
13. **HATCH** - easy access to the hydraulic fluid tank. Heavy duty to mitigate low-end rattle (**\$250**)
14. **SHOCKER HITCH** - Greatly reduces 'turbulence' during transport. (**\$865**)
15. **WIND MONITOR** - Anemometer with Cell phone app monitoring. (**Device - \$512; Mount arm - \$100**)
16. **RISER CONVERSION KIT** – Lockable, heavy duty, telescoping inserts for converting APEX extension decks into rolling risers. Bracing and transition hardware included. (**\$860.00 Per set of four**) **Decks not included**

ITEMS IN YELLOW NOT AVAILABLE ON 2016 MODEL

3224 ONLY

16. PRT BARS (Pre-Rigged Truss support Bars) – Removable steel bars extending outward off the roof panel beam. Provides optional rigging. Rated at 1k. **(\$1,200)**

17. STABILIZER ASSEMBLY– The APEX is aluminum, it might ‘shimmy’ a little from side to side if there is an active performance (cheerleaders, dance squads) especially when the floor jacks and outrigger rams are fully extended. This support assembly eliminates those issues. **(\$2,945)**

18. SUPER DUTY – Axles rated 15K in place of standard 10K (Pricing Varies)

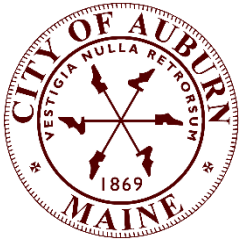
19. VIDEO WALL CABLE KIT - This assembly increases the load rating on the outer roof beam to accommodate larger L.E.D. screens. **(\$2,975)**



PRICING-2424

SALESPERSON	CONDITIONS	PAYMENT TERMS	PAYMENT METHODS
JEFF HESS	ALL SALES F.O.B.	10k DOWN BALANCE ON DELIVERY	CHECK OR WIRE TRANSFER

QTY	DESCRIPTION		
1	APEX 2424 MOBILE HYDRAULIC CONCERT STAGE BASE	\$168,000.00	\$168,000.00
1	ELECTRIC BACKUP MOTOR	\$2,500.00	\$2,500.00
1	BANNER PACKAGE	\$1,800.00	\$1,800.00
2	STEPS	\$2,198.00	\$4,396.00
1	MESH BACKDROP	\$875.00	\$875.00
1	SOLID FRONT SKIRT	\$575.00	\$575.00
	OTHER OPTIONS AVAILABLE:		
	https://apexstages.com/optional-equipment/		
	SUB TOTAL		\$178,146.00
	SALES TAX		EXEMPT
	TOTAL		\$178,146.00
	STANDARD FEATURES: GAS MOTOR HANDRAILS FRONT LOCATED HYDRAULIC CONTROLS 2K RATED ELEVATED SOUNDWINGS SPARE TIRE LATERAL SUPPORT JACKS CORNER TOWERS TOOLBOX W/TOOLS, HINGE GAPPERS TOWER SHUTTLES CARGO STRAPS OUTRIGGER PADS ZINC ANODES.		
	ONE DAY TRAINING AT APEX FACILITY-NO CHARGE ON LOCATION TRAINING-EXTRA CHARGE		



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: January 3, 2023

Author: Kelsey Earle, Deputy Finance Director

Subject: Homeowner Relief Program 2022 & Tax Stabilization update

Information:

Homeowner Relief Program 2022: Application was made available October 28, 2022, with a deadline to apply of February 1, 2023. This allows a 3-month window for qualifying homeowners to apply for the funds. So far, 520 applications have been received and staff has been working to review and notify applicants of the status of their application. Those that have been verified have been notified that they can expect to receive payment by mid to late February at the name and address provided on their application.

Tax Stabilization: 1480 applications were submitted by the December 1 deadline. To date, 40 have been disqualified. The remaining applications appear to qualify but will have a second review.

City Budgetary Impacts: N/A

Staff Recommended Action: N/A

Previous Meetings and History:

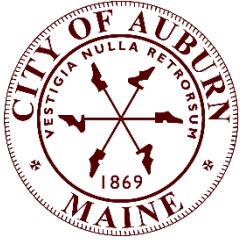
Homeowner Relief Program-September 19, 2022, workshop suggesting edits. October 3, 2022, Order 125-09062022 Allocating \$1,500,000.00 ARPA (American Rescue Plan Act) funding for home relief amended to \$700,000 with terms and conditions outlined in workshop. Passage 7-0 by Council.

Tax Stabilization- LD 290 enacted by Legislature May 8, 2022.

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: January 3, 2023

Subject: Executive Session

Information: Economic development (121 Mill Street), pursuant to 1 M.R.S.A. Section 405(6) (C).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
- (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
- (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
- (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present. This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

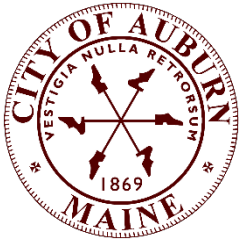
D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: January 3, 2023

Order: 01-01032023

Author: Jason D. Moen, Chief of Police

Subject: Confirm Chief Moen's appointment of Steven Friedrich, William Howard, James Clement, and Joshua Croswell as a Constable with firearm for the Auburn Police Department.

Information: The Auburn Police Department requests City Council appointment of Steven Friedrich, William Howard, James Clement, and Joshua Croswell as a Constable with firearm for the City of Auburn.

City Budgetary Impacts: N/A

Staff Recommended Action: Motion to confirm Chief Moen's appointment of Steven Friedrich, William Howard, James Clement, and Joshua Croswell as a Constable with firearm for the Auburn Police Department.

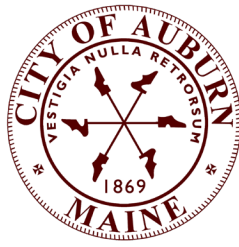
Previous Meetings and History: None

City Manager Comments:



I concur with the recommendation. Signature:

Attachments: N/A



ORDER 01-01032023

City Council Order

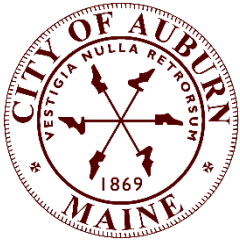
IN CITY COUNCIL

ORDERED, that the City Council hereby confirms Chief Moen's appointments of Steven Friedrich, William Howard, James Clement, and Joshua Croswell as Constable with firearm/arrest powers for the Auburn Police Department.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: January 3, 2023

Orders: 02-01032023 through 12-01032023

Author: Sue Clements-Dallaire, City Clerk

Subject: Board and Committee Appointments

The Appointment Committee met on December 20, 2022 to review applications and make their nominations for various boards and committees of the City as follows:

Age Friendly Community Committee – Benjamin Weisner, term expiration of 6/1/2023.

Airport Board – Kirk Nadeau, term expiration of 1/1/2026.

Auburn Housing Authority – Danelle Martel (re-appointment), term expiration of 10/01/2027.

Complete Streets Committee – Jeremiah Bartlett (re-appointment), term expiration of 1/1/2026.

Planning Board – Darren Finnegan (full member, re-appointment), term expiration of 1/1/2026.

Planning Board – Stacey LeBlanc (full member, re-appointment), term expiration of 1/1/2026.

Planning Board – Paul Jacques (associate to full member appointment), term expiration of 1/1/2026.

Planning Board – David Trask (full member, new appointment), term expiration of 1/1/2025.

Planning Board – Timothy DeRoche (associate member, new appointment), term expiration of 1/1/2026.

Planning Board – Amanda Guerette (associate member, new appointment), term expiration of 1/1/2025.

Regulatory Advisory Board – Gerald Samson, term expiration of 6/1/2024.

City Budgetary Impacts: None

Staff Recommended Action: Motion to appoint members as recommended by the Appointment Committee.

Previous Meetings and History: The Appointment Committee met on December 20, 2022 to make their recommendations.

City Manager Comments:

I concur with the recommendation. Signature:

Attachments: Vacancies, Application Spreadsheet, Applications, Orders

December 20, 2022

Applicant List

Board or Committee	Ward	Last Name	First Name	Address
Airport Board	5	Nadeau	Kirk	65 Danbury Drive
	2	*Timoney	James	158 E Shore Road
Age Friendly Community Committee	4	Weisner	Benjamin	83 High Street, #4
Auburn Housing Authority	5	*Martel	Danelle	143 Mill Street, #413
Complete Streets Committee	2	*Bartlett	Jeremiah	107 Shepley Street
Planning Board	1	**Daigle	Joshua	103 Blackmer Street
	3	DeRoche	Timothy	14 Millbrook Lane
	4	*Finnegan	Darren	209 Hickory Drive
	5	Gray	Stanwood	1200 Sopers Mill Road
	4	Guerette	Amanda	20 Cherry Vale Circle
	3	**Jacques	Paul	1685 Minot Avenue
	3	*LeBlanc	Stacey	12 Pinewood Drive
	5	Trask	David	89 Partridge Lane
Regulatory Advisory Board	4	Samson	Gerald	1394 Minot Avenue

* Indicates this applicant is seeking re-appointment

** Indicates this person is an associate/alternate member seeking full member status

VACANCIES

Age Friendly Committee - 2 vacancies, term expirations June 1, 2023

Airport Board - 1 vacancy, term expiration January 1, 2026

Auburn Housing Authority - 1 vacancy, term expiration October 1, 2027

Audit Committee - 1 vacancy, term expiration TBD

City Council Student Representative - 2 appointments

Complete Streets Committee - 1 vacancy, term expiration January 1, 2026

Parks & Recreation Advisory Board - 3 vacancies, one with a term expiration October 1, 2023, two with term expirations of October 1, 2024

Planning Board - 5 vacancies, 3 full member and 2 associate positions, all with term expirations of January 1, 2026

Registration Appeals Board Chair - 1 vacancy with a 4 year term

Regulatory Advisory Board - 4 vacancies, term expirations are June 1, 2024, and June 1, 2025

Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Friday, November 18, 2022 12:15 PM
To: Susan Clements-Dallaire
Subject: A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Benjamin

Middle Initial: J

Last Name: Weisner

Residence Address: 83 High St Apt 4

Ward: Ward 4

City: Auburn

Home Phone: 207-514-5453

Cell Phone: 207-514-5453

E-mail Address: benweisner@hotmail.com

Current Occupation: Public Adjuster

Previous Occupation (if retired or no longer working): Transportation Aide MEDOT

Education and/or experience: BS Criminal Justice

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Age-Friendly Community Committee

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I want to serve on a committee to help serve the city and the people. I want to become more involved and help where i can to grow and bring new ideas. Auburn is a great place to live and i want to be apart of that.

What do you hope to accomplish?: I hope to accomplish to help bring new ideas and help to assist the committee in its current efforts. As well as while they expand that helps the city of Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: no

Dates served (if known):

How did you learn of this vacancy?: Website

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.
By typing your full name below, you are "signing" this electronic application.: yes

Date of Electronic Signature: 11/18/2022

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Thursday, December 1, 2022 11:12:41 PM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Kirk

Middle Initial: A

Last Name: Nadeau

Residence Address: 65 Danbury DR

Ward: Ward 5

City: Auburn

Home Phone: 2077543007

Cell Phone: 2077543007

E-mail Address: Knadeau@kean-us.com

Current Occupation: President, Business Owner

Previous Occupation (if retired or no longer working):

Education and/or experience: Marine Engineer, Project Management Professional - PMP, Private Pilot ASEL& ASES

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Airport Board

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I am a private pilot, resident of Auburn, small business owner of Auburn based PM-CM consulting firm with national clientele. I would like to be a team member of the KLEW Board. I believe the board has many opportunities to choose the path forward for KLEW. I will lend my professional business management & PM experience to size up and evaluate opportunities that have all stakeholders in mind. I am passionate about General Aviation and represent the hard working men and women who have earned their way to their pilot certificates. I believe communities make places like KLEW special and hope to help enhance the focus on a diversified community with common interest.

What do you hope to accomplish?: I will be present and accounted for in board meetings, and will do my best to serve to interest of the residents of Auburn, the KLEW staff, board members and stakeholder pilots.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known): N/A

How did you learn of this vacancy?: Attended the 12/1/22 KLEW Board meeting.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Kirk A Nadeau

Date of Electronic Signature: 12/01/2022

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Wednesday, November 30, 2022 1:55:06 PM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: James

Middle Initial: M

Last Name: Timoney

Residence Address: 158 E Shore Road

Ward: Ward 2

City: Auburn

Home Phone: 1207 7775395

Cell Phone: 12075765943

E-mail Address: jtortho@aol.com

Current Occupation: Retired

Previous Occupation (if retired or no longer working): Physician (Orthopedic surgery)

Education and/or experience: BS,MS Engineering, DO Navy Trained Surgeon, private pilot @KLEW

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Airport Board

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): Continue to serve the airport board, with a pilots perspective.

The GA (General Aviation) community is the primary customer.

What do you hope to accomplish?: Help to redevelop an active General aviation Airport.
It has not grown as well as others in the Central/Southern Maine area.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? I am currently on the board

Have you previously served on a City or Community Board or Committee? If so, which one(s)? only this board

Dates served (if known): Started in January 2022

How did you learn of this vacancy?: renewal letter

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth

above. By typing your full name below, you are "signing" this electronic application.: James M Timoney

Date of Electronic Signature: Nov 30, 2022



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 10-26-22

Last name: MARTEL First name: Danelle Middle initial: R

Residence address: 143 Mill #413 Ward: 5

City: AUBURN State: ME Zip code: 04210

Home phone: 576-4552 Work phone: _____ Cell phone: _____

Email address: momsports40@yahoo.com

Current occupation: Retired

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): _____

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Ethics Panel | <input type="checkbox"/> Finance Committee |
| <input type="checkbox"/> L/A Transit Committee | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> St. Louis Bells Committee | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Zoning Board of Appeals | |

Is this application for a ___ new appointment or X reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Cont. to serve on HHA

BOARD

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Affordable housing

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? AAA

Dates served (if known)? Last 8 years

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)? _____

How did you learn of this vacancy? _____

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Handwritten Signature] Date: 10-20-20

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Tuesday, December 6, 2022 8:44:27 AM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Jeremiah

Middle Initial: J

Last Name: Bartlett

Residence Address: 107

Ward: Ward 2

City: Auburn, ME

Home Phone: 2077831148

Cell Phone: 2076321065

E-mail Address: jeremiahbartlett@gmail.com

Current Occupation: Transportation Engineer, City of Portland, Maine

Previous Occupation (if retired or no longer working):

Education and/or experience: 25 years' experience in transportation planning and engineering; BS from Northeastern University in Civil Engineering

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Complete Streets Committee

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I have been involved with this Committee since its inception and seen significant changes in Auburn transportation projects since then.

What do you hope to accomplish?: Continue the work of seeking best practices outcomes for multi-modal transportation in Auburn

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Complete Streets

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Complete Streets, Comp Plan

Dates served (if known): Comp Plan was the 2020-2021 update

How did you learn of this vacancy?: City notified me of the end of my current term

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth

above. By typing your full name below, you are "signing" this electronic application.: Jeremiah J. Bartlett

Date of Electronic Signature: 12/6/2022

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Tuesday, December 13, 2022 10:20:39 PM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Joshua

Middle Initial: B

Last Name: Daigle

Residence Address: 103 Blackmer Street

Ward: Ward 1

City: Auburn

Home Phone: 2074911695

Cell Phone: 2074911695

E-mail Address: joshuabdaigle@gmail.com

Current Occupation: Professional firefighter/EMT

Previous Occupation (if retired or no longer working):

Education and/or experience: AAS Fire Science, 7 years of full time public service experience, over 2 years of experience on various Auburn boards/committees.

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Planning Board

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I wish to serve on the planning board to assist in further advancing Auburn's success in growth and development. I would be able to help the team ensure smart growth within the city and the broader community. Auburn has been a model for other cities by adding housing, readdressing zoning, simplifying permits and regulations, so it would be a great honor to be apart of the continued growth and to create a new vision for the future of the city that is centered around increasing the prosperity of every resident. I have served on this committee for a year and have gained experience and knowledge in this field. Having acted as a full term voting member on over half a dozen meetings already, I have consistently shown my dedication in studying, researching the item at hand, and taking careful considerations to all stakeholders when evaluating any work that is brought to the planning board.

What do you hope to accomplish?: As part of a dedicated team, I could help take Auburn to another level of achievements by reaching current goals while establishing new ambitions for the future. I understand the importance of economic sustainability for the community, and how crucial development and strategic planning are for setting the stage for sustained prosperity. It is my goal to help polish and improve the environment that will attract businesses, residents and continue to develop and preserve Auburn for future success.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Planning board

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Complete streets committee

Dates served (if known): October 2020-February 2022 for complete streets committee, Planning board -January 2022-Present

How did you learn of this vacancy?: Term Expiration

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Joshua Daigle

Date of Electronic Signature: 12/13/22

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Thursday, December 15, 2022 4:26:01 PM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Timothy

Middle Initial: J

Last Name: DeRoche

Residence Address: 14 Millbrook Lane

Ward: Ward 3

City: Auburn

Home Phone: 207-312-9490

Cell Phone: 207-312-9490

E-mail Address: teldd@roadrunner.com

Current Occupation: Locomotive Mechanic

Previous Occupation (if retired or no longer working): Jet Engine Mechanic

Education and/or experience: Associate Degree

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Planning Board

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I grew up in Auburn. After High School, I moved to Pittsburgh, PA in 1993 to further my education. Shortly after receiving my degree, I lived in a few different States and regions of our great Country; TX, VT, NY & PA. Ultimately, when it was time to begin a family, my wife and I found ourselves recognizing the lifestyle and values we wanted for our family are a hard atmosphere to find outside of Auburn, so we came back in 2006. This City has allowed my wife & I to raise our 2 daughters in a community which is safe, abundant in activities and is growing exponentially. I feel it is time to do what I can to contribute to the further growth of our City and wish to enter that voyage as a member of the Planning Board.

What do you hope to accomplish?: I hope to learn more of the inner, behind-the-scenes activities it takes to make this City run. Being analytical and detail oriented by nature, I hope I can fill a much needed niche.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known): N/A

How did you learn of this vacancy?: online

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Timothy J. DeRoche

Date of Electronic Signature: 12/15/22

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Tuesday, December 13, 2022 2:33:54 PM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Darren

Middle Initial: C

Last Name: Finnegan

Residence Address: 209 Hickory Drive

Ward: Ward 4

City: Auburn

Home Phone: 207-689-3100

Cell Phone: 207-689-7615

E-mail Address: Dfinnegan71@gmail.com

Current Occupation: Brewery owner operator

Previous Occupation (if retired or no longer working):

Education and/or experience: 3 years planning board member

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Planning Board

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I want to be a part of the revitalization of our city.

What do you hope to accomplish?: I hope to help steer the city in the right direction of responsible growth.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Yes, City of Auburn Planning Board

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: City of Auburn Planning Board

Dates served (if known): 12/2020 to present

How did you learn of this vacancy?: I received an email about my term coming to an end

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Darren C Finnegan

Date of Electronic Signature: 12/13/2020

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Saturday, December 10, 2022 7:55:41 PM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Stanwood

Middle Initial: J

Last Name: Gray

Residence Address: 1200 Sopers Mill Rd

Ward: Ward 5

City: Auburn

Home Phone: 2076156957

Cell Phone: 2076156957

E-mail Address: stanwoodgray@gmail.com

Current Occupation: Carpenter and Farmer

Previous Occupation (if retired or no longer working):

Education and/or experience: carpenter/contractor for 25 years

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Planning Board

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I want to help Auburn reach it's fullest potential.

What do you hope to accomplish?: I want to help to move Auburn forward into becoming the best city it can possibly become.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Yes, Complete Streets Committee and Natural Products working group of the SNRB

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Yes, City Council, Agriculture Committee

Dates served (if known):

How did you learn of this vacancy?: website

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth

above. By typing your full name below, you are "signing" this electronic application.: Stanwood J Gray Jr

Date of Electronic Signature: 12/10/22

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Thursday, December 15, 2022 4:01:54 PM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Amanda

Middle Initial: A

Last Name: Guerette

Residence Address: 20 Cherry Vale Circle

Ward: Ward 4

City: Auburn

Home Phone: 207-212-1056

Cell Phone: 207-212-1056

E-mail Address: aasasseville@yahoo.com

Current Occupation: Expanded Functions Dental Assistant

Previous Occupation (if retired or no longer working):

Education and/or experience: Management

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Planning Board

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I was born and raise in the Lewiston/Auburn area. I have a son that attends loca schooling and plays local sports. I have owned my home in Auburn for the past 7 years. I want to take an active role in our great City grow and have other families be proud it call it home. I am confidently able to collect data and make an educated decision on the facts that are presented. I enjoy taking on challenges and being a team player. Facts have always what I have made decisions on and I want to help the City of Auburn establish a comprehensive plan towards growth and change where needed.

What do you hope to accomplish?: As a seat on the planning board I will help accomplish growth and development. With my current occupation I am able to collect information and present it to my patients as different options and find what is best for their treatment and care. I am committed to continue to make our city a beautiful and flourishing place for business and families. I want to be an active role in my community for future generations to have the best platform.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: None

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: None

Dates served (if known):

How did you learn of this vacancy?: Jason Levesque and Stacey LeBlanc

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Amanda Ann Guerette

Date of Electronic Signature: 12/15/2022

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Wednesday, November 30, 2022 12:54:04 PM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Paul

Middle Initial: D

Last Name: Jacques

Residence Address: 1685 Minot Ave

Ward: Ward 3

City: Auburn

Home Phone: 12077499556

Cell Phone: 12077499556

E-mail Address: snowbirdut69@gmail.com

Current Occupation: Classroom Teacher

Previous Occupation (if retired or no longer working):

Education and/or experience: BS Economics and Master of Elementary Education

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Planning Board

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I would like to help the city of Auburn maximize the health and economic opportunity of its citizens.

What do you hope to accomplish?: Assist residents with housing affordability, minimize environmental impacts of growth, expand landowner development possibilities, and increase walkability throughout the city.

Are you presently serving on a City or Community Board or Committee? If so, which one(s): Planning Board

Have you previously served on a City or Community Board or Committee? If so, which one(s): Planning Board

Dates served (if known): 1/1/2022-Present

How did you learn of this vacancy?: Susan Clements-Dallaire emailed me.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Paul D Jacques

Date of Electronic Signature: 11/30/2022

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Wednesday, November 30, 2022 11:50:37 AM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Stacey

Middle Initial: C

Last Name: LeBlanc

Residence Address: 12 Pinewood Drive

Ward: Ward 3

City: Auburn

Home Phone: 2073120268

Cell Phone: 2073120268

E-mail Address: stacey.leblanc@prudential.com

Current Occupation: Insurance

Previous Occupation (if retired or no longer working):

Education and/or experience: College Degree

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Planning Board

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I have a deep passion for public service and a commitment to the residence of Auburn, Maine. It is important for me to not only support the town, but also the residence of this town. Being a member of the planning board affords the opportunity to give back to the community by helping the town grow and thrive to become a place where people desire to live.

What do you hope to accomplish?: To continue the great work that the City Counsel, and staff, have undertaken with an eye towards continuing to grow, develop, in a sustainable and responsible way, the city of Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Yes

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):

How did you learn of this vacancy?:

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth

above. By typing your full name below, you are "signing" this electronic application.: Stacey LeBlanc

Date of Electronic Signature: 11/30/2022

From: donotreply@auburnmaine.gov
To: [Susan Clements-Dallaire](#)
Subject: A New Form Has Been Submitted - Board/Committee Application
Date: Thursday, December 1, 2022 10:38:36 AM

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: David

Middle Initial: P

Last Name: Trask

Residence Address: 89 Partridge Lane

Ward: Ward 5

City: Auburn

Home Phone: 2076507434

Cell Phone: 2076507434

E-mail Address: dptrask@roadrunner.com

Current Occupation: Software Product Owner - Jackson Laboratory

Previous Occupation (if retired or no longer working):

Education and/or experience: BA Economics 1990, MBA Healthcare Systems expected 2024

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Planning Board

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I want to get more involved with city government and volunteer my time. I grew up in Auburn, moved away and then returned to raise my children. I want Auburn to thrive and be a destination for new businesses and new citizens in a measured manner. I want current businesses to have the opportunity to grow and current residents the components they need to stay. I feel the planning board is integral in making that happen.

What do you hope to accomplish?: I hope to gain a better understanding of Auburn's city government and how the Planning Board integrates within it. I hope to help guide the orderly growth and development of our community ensuring the city has adequate facilities for housing, transportation, distribution, and safety and the health and welfare of its citizens.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):

How did you learn of this vacancy?: Jason Levesque and Stacey Leblanc

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: David Trask

Date of Electronic Signature: 12/1/2022



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 11/18/22

Last name: SAMSON First name: Gerald Middle initial: H

Residence address: 1394 MINOT Ave Ward: 4

City: Auburn State: ME Zip code: 04210

Home phone: _____ Work phone: _____ Cell phone: 740-1414

Email address: CLeves8313@gmail.com

Current occupation: Retired

Previous occupation (if retired or no longer working): TAX ASSESSOR - 33 YEARS

Educational and/or experience (or attach your resume): ELHS 1963 Bliss College 1965

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Complete Streets Committee |
| <input type="checkbox"/> Age Friendly Committee | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Agriculture Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Airport Board | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Audit Committee | <input checked="" type="checkbox"/> Regulatory Advisory Board |
| <input type="checkbox"/> Cable TV Advisory Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Citizen's Advisory Committee | <input checked="" type="checkbox"/> Other <u>Boards of Assessing Review</u> |
| <input type="checkbox"/> Community Forest Board | |
| <input type="checkbox"/> Conservation Commission | |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). As A Public Service

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). To use Experience in Assessing To Make Informed Decisions Regarding Assessing Appeals

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

yes BOARD OF ASSESSING REVIEW

Dates served (if known)? MID 1990's

How did you learn of this vacancy? From City Employee

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

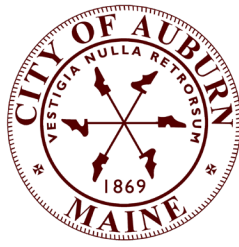
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 11/18/22

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



ORDER 02-01032023

City Council Order

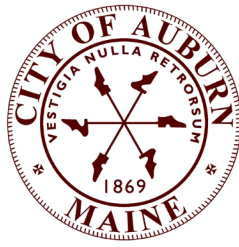
IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Darren Finnegan to the Planning Board, as full member, with a 01/01/2026 term expiration as nominated by the Appointment Committee.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 03-01032023

City Council Order

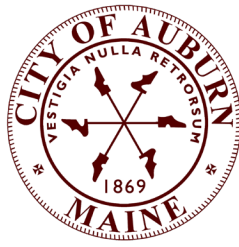
IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Paul Jacques the Planning Board, as full member, with a 01/01/2026 term expiration as nominated by the Appointment Committee.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 04-01032023

City Council Order

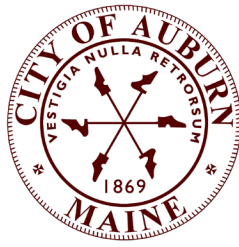
IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Stacey LeBlanc to the Planning Board, as full member, with a 01/01/2026 term expiration as nominated by the Appointment Committee.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 05-01032023

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints David Trask to the Planning Board, as full member, with a 01/01/2025 term expiration as nominated by the Appointment Committee.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 06-01032023

City Council Order

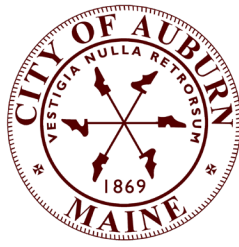
IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Amanda Guerette to the Planning Board, as associate member, with a 01/01/2025 term expiration as nominated by the Appointment Committee.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 07-01032023

City Council Order

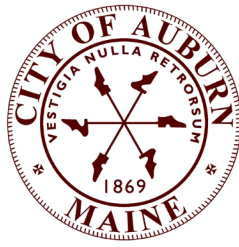
IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Timothy DeRoche to the Planning Board, as associate member, with a 01/01/2026 term expiration as nominated by the Appointment Committee.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 08-01032023

City Council Order

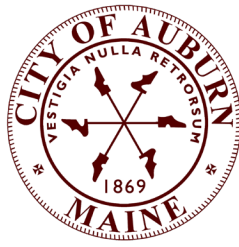
IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Danelle Martel to the Auburn Housing Authority Board of Trustees, with a 10/01/2027 term expiration.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 09-01032023

City Council Order

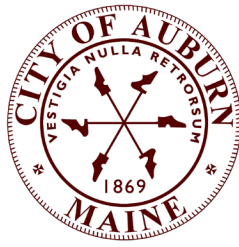
IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Jeremiah Bartlett to the Complete Streets Committee with a 01/01/2026 term expiration.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 10-01032023

City Council Order

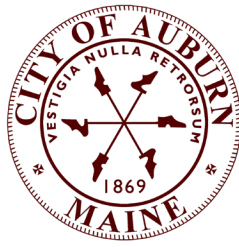
IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Benjamin Weisner to the Age Friendly Community Committee with a 06/01/2023 term expiration.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 11-01032023

City Council Order

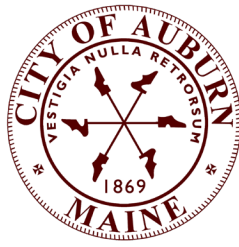
IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Gerald Samson to the Regulatory Advisory Board with a 06/01/2024 term expiration.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 12-01032023

City Council Order

IN CITY COUNCIL

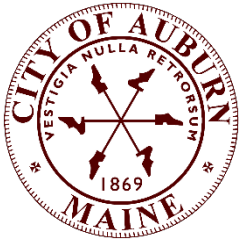
ORDERED, that the City Council hereby appoints Kirk Nadeau to the Auburn Lewiston Airport Board with a 01/01/2026 term expiration.

Passage on 10/17/2022, 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: January 3, 2022

Order: 13-01032023

Author: Sue Clements-Dallaire, City Clerk

Subject: Amending the postponement date of Order 165-12192022

Information: Order 165-12192022 allocating \$145,000 of ARPA (American Rescue Plan Act) funds for the acquisition of the Shovel Ready Housing Plans that was presented at the 12/19/2022 City Council meeting was postponed until February 13, 2023. That is not a regular Council meeting date so staff is proposing that the date be changed from February 13, 2023 to February 21, 2023.

City Budgetary Impacts: N/A

Staff Recommended Action: Consider passage of the Order to change the postponement date.

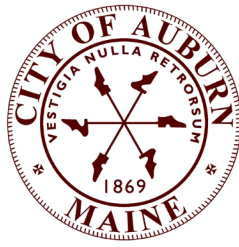
Previous Meetings and History: N/A

City Manager Comments:

Phillip Crowell Jr.

I concur with the recommendation. Signature:

Attachments:



ORDER 13-01032023

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby amends the postponement date of Order 165-12192022 from February 13, 2023 to February 21, 2023.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager

Mayor Levesque called the meeting to order at 7:00 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. All Councilors were present.

7:00 P.M. City Council Meeting

Pledge of Allegiance

I. Consent Items - All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Order 161-12192022*

Re-appointing Susan Clements-Dallaire, City Clerk as the Registrar of Voters for the City of Auburn for a two-year term which will expire on 12/31/2024.

2. Order 162-12192022*

Confirming Chief Moen's appointments of Civilian Process Servers for the Auburn Police Department and Constable Process Servers without firearm/arrest powers within the City of Auburn.

3. Order 163-12192022*

Re-appointing Bryan Bachelder as Auburn's Local Sealer of Weights and Measures with a term expiration of December 31, 2023.

Motion was made by Councilor Staples and seconded by Councilor Walker for passage of the three consent items.

Passage 7-0.

II. Minutes – December 5, 2022 Regular Council Meeting

Motion was made by Councilor Walker and seconded by Councilor Milks to approve the minutes of the December 5, 2022 Regular Council meeting.

Passage 7-0.

III. Communications, Presentations and Recognitions

- Discussion with State Legislators -Representative Laurel Libby was present
- Planning Board Policy Violation Legal Opinion (150 Andrew Drive)
- Communication - Shovel Ready Housing Update (Eric Cousens)
- Council Communications (about and to the community)

Mayor Levesque, commented on the Christmas Village in Festival Plaza, and the New Year's Eve Auburn event that is scheduled to be held on December 31st.

Councilor Staples, commented on the Christmas tree lighting ceremonies in Festival Plaza and in New Auburn, and the Christmas Village in Festival Plaza, adding that it was a great time, and he noted that Public Works did a great job clearing roads after the storm.

Councilor Walker thanked everyone that came out for both holiday celebrations.

Councilor Morin reinforced the previous comments, noting that the festivities were awesome, well attended, and he gave thanks to city staff that were involved with the events and the storm clean up.

Councilor Whiting reported on Auburn Nordic Ski Association. You can register on-line at auburnnordicski.org, there is lots of snow, it's been groomed and it's beautiful.

Councilor Gerry thanked the Public Works Department for their efforts with the storm clean up.

City Manager Crowell thanked staff for their efforts with the storm, even with the staffing challenges, the team did a great job. He also commended the work done by the Sustainability and Natural Resource Management Board (SNRB) on the work they did on the ag zone as it pertains to income standards. He encouraged everyone to watch the presentation. It was clear, and they did a great job presenting. He also provided an update on the opioid settlement.

IV. Open Session – No one from the public spoke.

V. Unfinished Business - None

VI. New Business

1. Resolve 09-12192022

Supporting a “rail with trail” recommendation from the Rail Use Advisory Council.

Motion was made by Councilor Staples and seconded by Councilor Whiting for passage.

Public comment – No one from the public spoke.

Passage 7-0.

2. Order 164-12192022

Directing the Planning Board to review unhoused/homeless shelter related uses in the City of Auburn Zoning Districts.

Motion was made by Councilor Gerry and seconded by Councilor Staples for passage.

Public comment – Andy Titus, 24 Rubilite Lane, said that he is not in favor of sending this to the Planning Board adding that this is important, and we should not sit on this.

Motion was made by Councilor Whiting and seconded by Councilor to postpone this item until May of 2023.

Passage 7-0.

3. Order 165-12192022

Allocating \$145,000 of ARPA (American Rescue Plan Act) funds for the acquisition of the Shovel Ready Housing Plans.

Motion was made by Councilor Staples and seconded by Councilor Morin for passage.

Public comment –

Ryan Smith, Auburn resident was unable to attend but provided written comments noting that he would like to see the Council reject this proposal and spend the ARPA money elsewhere and that he would like them to consider other measures to make building in Auburn more affordable.

Andy Titus, 24 Rubelite Lane, stated that he is against the proposal stating that it is unfair to anyone that wants to go through the normal process, there are costs and staff time involved, and it will be hard to police or control this.

Motion was made by Councilor Morin and seconded by Councilor Hawes to postpone until February 13, 2023.

Passage 7-0.

VII. Open Session - No one from the public spoke.

VIII. Reports (from sub-committees to Council)

Mayor Levesque reported on the upcoming School Committee meeting scheduled for this Wednesday, where they will discuss dual enrollment.

City Manager Crowell provided an update on the holiday schedule. Next week Auburn Hall will be closed on Monday for the holiday, trash pickup will continue as scheduled.

Jill Eastman, Finance Director – November Finance Report

Motion was made by Councilor Whiting and seconded by Councilor Milks to accept and place on file the November finance report.

Passage 7-0.

IX. Executive Sessions

Contract negotiations, pursuant to 1 M.R.S.A. Section 405(6)(D), with possible action to follow.

Motion was made by Councilor Walker and seconded by Councilor Morin to enter into executive session, pursuant to 1 M.R.S.A. Section 405(6)(D), with possible action to follow.

Passage 7-0. Time, 8:35 pm.

Council was declared out of executive session at 8:55 pm.

Order 166-12192022 authorizing the City Manager to execute a Memorandum of Agreement (MOA) for retention efforts and to reopen Patrol/Detective and Command Unit contracts for negotiation no later than February 1, 2023.

Motion was made by Councilor Walker and seconded by Councilor Milks for passage.

Public comment – No one from the public spoke.

Passage 7-0.

Economic development, pursuant to 1 M.R.S.A. Section 405(6)(C).

Motion was made by Councilor Milks and seconded by Councilor Whiting to enter into executive session, pursuant to 1 M.R.S.A. Section 405(6)(C). Mayor Levesque recused himself and stepped out of the room for the discussion.

Passage 7-0. Time 8:59 pm.

Council was declared out of executive session at 9:24 pm.

Economic development, pursuant to 1 M.R.S.A. Section 405(6)(C), with possible action to follow.

Motion was made by Councilor Hawes and seconded by Councilor Walker to enter into executive session, pursuant to 1 M.R.S.A. Section 405(6)(C), with possible action to follow. Councilor Milks recused himself and stepped out of the room for the discussion.

Passage 7-0. Time 9:24 pm.

Council was declared out of executive session at 9:48 pm.

Order 167-12192022 authorizing the City Manager to execute a purchase and sale agreement with Highgate Development, LLC. for the purchase of 15 Academy Street (Auburn Tax Parcel 230-132) and 261 Main Street (Auburn Tax Parcel 231-004) for \$50,000.

IN COUNCIL REGULAR MEETING DECEMBER 19, 2022, VOL. 36 PAGE 324

Motion was made by Councilor Walker and seconded by Councilor Morin for passage.

Passage 6-0-1 (Councilor Milks abstained).

Personnel matter, pursuant to 1 M.R.S.A. Section 405(6)(A).

Motion was made by Councilor Whiting and seconded by Councilor Staples to enter into executive session, pursuant to 1 M.R.S.A. Section 405(6)(C).

Passage 7-0. Time 9:49 pm.

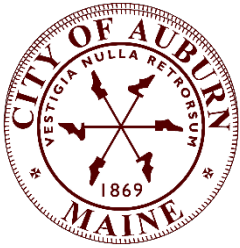
Council was declared out of executive session at 10:00 pm.

- X. Adjournment** - Motion was made by Councilor Hawes and seconded by Councilor Morin to adjourn. Unanimously approved and the meeting adjourned at 10:00 pm.

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: 1/3/2022

Order: 14-01032023

Author: Brian Wood, Assistant City Manager

Subject: Land Acquisition for Public Safety Facilities Upgrade

Information:

The City of Auburn is taking another step towards the modifying the aging infrastructure of the city's public safety buildings. Through the acquisition of additional land the existing locations will remain public safety locations while allowing for new upgraded facilities to meet the current and future demands of staff and public safety vehicles.

City Budgetary Impacts:

N/A ARPA Funds recommended

Staff Recommended Action:

Staff recommends supporting this purchase

Previous Meetings and History:

N/A

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:



ORDER 14-01032023

City Council Order

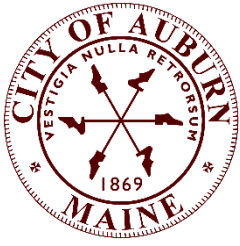
IN CITY COUNCIL

ORDERED, that the City Council hereby directs the City Manager to acquire the necessary property to optimize a new Engine 2 station and authorizes up to \$25,000 from the American Rescue Plan Act (ARPA) funds in support of this initiative.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: January 3, 2023

Order: 15-01032023

Author: Brian Wood, Assistant City Manager

Subject: Modifying IT ARPA allocation to include website redesign

Information: In February, Council passed an order (Order 22-02072022) allocating \$350,000 for a number of new software's including, permitting software, document digitization and assessing software as well as and it's implementation. The implementation of these projects is ongoing, however the City would like to include website redesign to the list of projects. This project is in the early stages, however the current host will no longer be supporting the City's website. Additionally, it has been approximately 10 years since the website was redesigned and is due for an upgrade and increased integration with new software's for ease of use for residents and businesses. This amendment will allow for already allocated funds to be used towards this effort.

City Budgetary Impacts: N/A

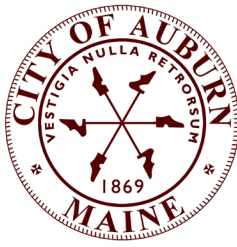
Staff Recommended Action: Staff recommends the modification

Previous Meetings and History: N/A

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:



City Council Order

IN CITY COUNCIL

Ordered, that the City Council hereby amends Order 22-02072022 previously adopted on 2/7/2022 as follows:

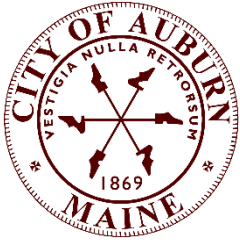
ORDERED, that the City of Auburn City Council hereby approves the allocation of \$350,000.00 from the American Rescue Plan Act (ARPA) funding to support the replacement and upgrade of software's/ platforms including Energov, Patriot, ~~and~~ record digitizing, website design, hosting and associated costs.

-

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: January 3, 2023

Ordinance: 01-01032023

Author: Phil Crowell, City Manager

Subject: Ordinance Amendment Chapter 16 Emergency Management - Security Systems

Information: The City of Auburn has approximately 650 active security system permits issued. The ordinance requires a \$5.00 annual renewal fee on each system. After reviewing the revenue for the annual renewal and the cost to bill, process, and collect unpaid invoices, staff has determined this fee puts an unneeded impact on system owners and the time allocated by staff for this function could be better used. A renewal application rarely has any changes. The initial purpose for permitting a security system is still important for the proper response to alarms and necessary to bill for false alarms. The need to respond for false alarms continues to be reduced because of the fine structure.

Revenue

Approximately 30 new applications are received annually = \$900.00

Renewal of 650 permits at \$5.00 = \$3,250.00

False Alarms Fines = \$14,000.00

Renewal Expenditures Only

Paper and Postage = \$823.00

Staff Processing = \$1,263.50

City Budgetary Impacts: Revenue reduction of \$3,250.00 for renewals, not including any late fines or collection costs.

Staff Recommended Action: Approve the ordinance amendment.

Previous Meetings and History: N/A

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:

ARTICLE III. SECURITY SYSTEMS

Sec. 16-47. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alarm site means a single premises or location served by an alarm system.

Alarm system means a device or system which transmits a signal intended to summon aid in a robbery, burglary, or personal hostage situation. The term "alarm system" does not include a system installed on a vehicle, personal safety alarm device, or a system designed to alert only the persons within a premises which does not emit a signal visible or audible outside of the premises.

Chief means the chief of police of the city or his authorized representative.

False alarm notification means an alarm notification to the police department when the responding personnel find no evidence of actual or attempted robbery, burglary, or personal hostage.

Local alarm means an alarm system that emits a signal at an alarm site which is audible or visible from the exterior of the alarm site.

(Ord. of 10-1-2007(01), § 2.1)

State law reference(s)—Security system defined, 32 M.R.S.A. § 9403(10).

Sec. 16-48. Permit required.

The owner or person in control of a premise commits an offense if he installs an alarm system or possesses an activated alarm system without first obtaining a permit from the chief. A separate permit is required for each alarm site.

(Ord. of 10-1-2007(01), § 2.2)

Sec. 16-49. Application; false statements; issuance; transferability; permit fees.

- (a) The application for a permit shall contain the following information:
- (1) Name, business address, home address, business telephone number, and home telephone number of the person in whose name the permit is requested;
 - (2) Name, business telephone number, and home telephone number of two persons who are authorized and have agreed to receive notification at any time from responding police personnel to come to the alarm site within 30 minutes after receiving such notification;
 - (3) Classification of the alarm site as residential, commercial or banking institution;
 - (4) Purpose of the alarm (i.e. burglary, robbery);
 - (5) Any other information required by the chief to ensure compliance with all provisions of this article.

-
- (b) The permit holder shall notify the chief of any change in the information contained in the application within five days of such change.
 - (c) If the application complies with all requirements of this article, the chief shall issue a permit upon receipt of a permit fee in the amount provided in the city fee schedule.
 - (d) Any false statement of a material nature made by an applicant for the purpose of obtaining a permit shall be grounds for denial of the issuance of the permit, or cancellation of the permit if it has been issued.
 - (e) A permit is not assignable or transferable to another person.
 - (f) A permit shall be valid ~~until the property ownership is transferred or the system is eliminated. for the period of January 1 through December 31 of the same year issued. However, if a permit is obtained after December 1, the permit shall be valid through December 31 of the next calendar year. Permits expire on December 31. After expiration, a new application must be made.~~
 - (g) ~~Permit renewals for the next calendar year shall start on December 1 of the year of expiration. Renewals may be made on weekdays during normal business hours in person, by telephone, or by mail. A renewal fee in the amount provided in the city fee schedule will be charged if renewal occurs before expiration. There will be an additional charge in the amount provided in the city fee schedule for renewals made after December 31.~~

(Ord. of 10-1-2007(01), § 2.3)

Sec. 16-50. Automatic shutoff required.

In the event that a mechanism sounds an alarm signal for longer than 15 minutes after being activated, the chief of police or his designated representative is authorized to disable the alarm. All costs of the city in disabling such an alarm shall be assessed to the operator of the alarm system and shall be paid to the city within 30 days after the operator has received notice that the said costs have been assessed. Application for a permit under the provisions of this section constitutes a grant of approval by the operator of the alarm system for the city to deactivate the local alarm system under the provisions of this section.

(Ord. of 10-1-2007(01), § 2.4)

Sec. 16-51. Maintenance of system.

The permit holder shall maintain the alarm system in such a manner as to ensure proper operation and to minimize false alarm notifications.

(Ord. of 10-1-2007(01), § 2.5)

Sec. 16-52. Reporting of alarm signals.

- (a) A permit holder commits an offense if he allows alarm signals to be reported through a relaying intermediary that is not licensed to legally provide such service.
- (b) A permit holder or other party commits an offense if they allow an alarm signal to be reported through an automatic dialing system directly to the police department other than through the installed alarm console.

(Ord. of 10-1-2007(01), § 2.6)

Sec. 16-53. Indirect alarm reporting.

A person who is engaged in the business of relaying alarm notifications to the city shall:

- (1) Send notification of an alarm to the city by an individual;
- (2) Keep his business premises locked and secured at all times;
- (3) Allow an inspection of his business premises by authorized agents of the police chief;
- (4) Report alarms only to a telephone number designated by the city;
- (5) Send alarm notifications to the city in a manner and form determined by the city; and
- (6) Maintain sufficient staff to ensure that valid alarms are relayed immediately to the city.

(Ord. of 10-1-2007(01), § 2.7)

Sec. 16-54. Alarm dispatch records.

The chief shall maintain a written record of all alarm notifications, including, but not limited to, the following:

- (1) Name of permit holder;
- (2) Location of alarm site;
- (3) Date and time of alarm notification;
- (4) Name of the responding police officer in charge of response;
- (5) Weather conditions; and
- (6) Whether the notification was a false alarm notification.

(Ord. of 10-1-2007(01), § 2.8)

Sec. 16-55. False alarm notification—Determination.

(a) The chief shall not consider an alarm notification to be false if he determines that the alarm was caused by:

- (1) A natural or manmade disaster;
- (2) Severe weather that causes physical damage to the premises;
- (3) Vandalism;
- (4) Telephone line outage;
- (5) Attempted entry or attempted robbery; or
- (6) Accidental activation by the occupant provided the alarm is immediately reported to the police department.

(b) The determination of the chief in classifying an alarm notification as false or actual is final.

(Ord. of 10-1-2007(01), § 2.9)

Sec. 16-56. Same—Penalty.

- (a) The permit holder shall pay a penalty of \$30.00 beginning with the third and fourth false alarm notification (the first two are at no charge); an additional fee of \$50.00 will be assessed for the fifth and sixth false alarm and all subsequent false alarms will be assessed at \$100.00.
- (b) The time period for alarms will be from the beginning of the permit period.
- (c) The police department shall, on a monthly basis, send to the permit holder, at the address stated on the application, a statement of fees due. The permit holder shall pay such fees within 30 days of the date of the statement and shall be delinquent after such 30-day period.

(Ord. of 10-1-2007(01), § 2.10)

State law reference(s)—False alarms or reports, 17A M.R.S.A. § 509.

Sec. 16-57. Revocation of permit.

The chief shall revoke an alarm permit if he determines that:

- (1) There is a false statement of a material nature in the application for a permit;
- (2) The permit holder has violated any provision of this article; or
- (3) The permit holder is delinquent in payment of fees for false alarm notifications.

(Ord. of 10-1-2007(01), § 2.11)

Sec. 16-58. Appeal from denial of issuance or revocation of permit.

- (a) If the chief denies the issuance of a permit, or suspends a permit, he shall send to the applicant or permit holder by certified mail, return receipt requested, written notice of his action setting forth the reason for such action and advising the applicant or permit holder of the right to an appeal. The applicant or permit holder may appeal the decision of the chief to the city manager by filing with the city manager's office a written request for a hearing, setting forth his objections to the action of the chief, within ten days after receipt of the notice from the chief. The filing of a request for an appeal hearing with the city manager shall stay the action of the chief in denying the issuance of or suspending a permit until a final decision on the appeal is made by the city manager. If a request for an appeal hearing is not made within the ten-day limit, the action of the chief is final.
- (b) The city manager or his designee shall preside at any administrative hearing conducted under the provisions of this section and shall consider evidence offered by any interested person. The formal rules of evidence shall not apply at such hearing. The city manager shall render a written decision setting forth findings of fact and conclusions of law within 30 days after the request for an appeal hearing is filed. Such decision shall affirm, reverse, or modify the action of the chief, and the city manager decision is final.

(Ord. of 10-1-2007(01), § 2.12)

Sec. 16-59. Violations; penalties.

A person commits an offense if he violates by commission or omission (nonregistration of alarm) any provisions of this article that impose upon him a duty or responsibility, other than false alarms. Each day or portion

of a day in which the violation exists or is committed shall constitute a separate offense. Each offense other than false alarms is punishable by a fine in the amount of \$100.00.

Appendix A FEES AND CHARGES¹

Administrative

Notary fee 10.00
Copy fee, per page (8.5 x 11 black and white) 0.10

Animals

Dog license fees:
Unaltered dog—annually 11.00
Spayed/neutered dog—annually 6.00
Late fee after January 31 25.00
Impoundment fee—each 50.00
Additional per day for boarding fee TBD
Dangerous dog registration fee—annually 100.00

Buildings and Building Regulations

Building permit—single-family:
New construction, additions and mobile homes 25.00
Accessory structure 25.00
Renovation < \$4,000.00 25.00
Renovation > \$4,000.00 25.00 base + 5.00 per \$1,000.00 value
Building permit—multi-family:
New construction and additions 30.00 base + 0.30 per sf
Renovations 30.00 base + 5.00 per \$1,000.00 value

¹Editor's note(s)—Ord. No. 35-10182021, adopted November 1, 2021, repealed app. A and enacted a new app. A as set out herein and later amended. Former app. A pertained to similar subject matter and derived from an Ord. adopted May 2, 2011; Ord. No. 12052011-04, adopted December 5, 2011; Ord. No. 02-03052012, adopted March 19, 2012; Ord. No. 58-07152013, adopted July 15, 2013; Ord. No. 12-06152015, adopted July 6, 2015; Ord. No. 13-06152015, adopted July 6, 2015; Ord. No. 02-02222016, adopted March 7, 2016; Ord. No. 01-02242020, adopted March 2, 2020; Ord. No. 07-10192020, adopted November 2, 2020; Ord. No. 17-03012021, adopted March 15, 2021.

Editor's note(s)—All fees in this schedule that are calculated per a unit of time, distance, or other measurement shall be construed to include any portion of such unit. The acronym "TBD" as used herein means "to be determined" and denotes an amount that has not yet been determined by the city council or that may have been determined but not yet included in a supplement to this schedule. The acronym "NA" as used herein means "not applicable" and indicates a fee that is not associated with a particular code section but with the code chapter contents generally.

PART II - CODE OF ORDINANCES
Appendix A FEES AND CHARGES

Building permit—commercial:

*New construction for agricultural building for the storage of crops, housing of livestock are excluded from the building permit fees. This exclusion does not apply to marijuana.

New construction 30.00 base + 0.35 per sf (per floor)

Renovation 30.00 base + 7.00 per \$1,000.00 value

Foundation only 30.00 base + 5.00 per \$1,000.00 value

New construction of agricultural buildings for the storage of crops or housing of livestock, excluding marijuana 25.00 base + 0.07 per sf

Building permit—swimming pools:

*This includes electrical inspection.

Above ground and in-ground pools 50.00

Building permit—other:

Fences 25.00

..... (6 ft or higher)

Underground storage tanks 50.00

..... (first tank) +

..... 15.00 (additional tanks)

Moving building 100.00

Driveways 25.00

Change of use 40.00

Certificate of occupancy Included in permit

..... (\$260.00 penalty)

Signs 25.00 base + 0.50 per sf

Banners, for seven-day period not to exceed 14 days 250.00

Demolition:

Interior demolition not in conjunction with a construction project 50.00

< 5,000 sf 50.00

> 5,000 sf 250.00

Related fee:

The customary permit fee shall double where work commences prior to the issuance of the appropriate permits.

Building permit fee reimbursement policy:

In the event that the recipient of a building permit does not undertake any of the building activity associated with a given permit, he/she may submit a written request to the director of planning and permitting for the reimbursement is made within six months of the issuance of said permit, and if no work associated with said permit was commenced, 75 percent of the permit fee will be reimbursed. The city shall retain 25 percent of the permit fee to provide compensation for the costs associated with issuance of said permit and to process reimbursement.

PART II - CODE OF ORDINANCES
Appendix A FEES AND CHARGES

Plumbing fees:

Internal plumbing:

Per fixture (subject to minimum below)9.00

Minimum36.00

Subsurface wastewaterTBD

Nonengineered systems150.00

Field only100.00

Treatment tank only (non-engineered)75.00

Engineered system300.00

Treatment tank only (engineered)120.00

Holding tank150.00

Other system components50.00

Separate laundry disposal field50.00

Seasonal conversion75.00

Variance50.00

Primitive system (including 1 alt wc)150.00

Alternative toilet only75.00

Electrical inspections:

MinimumTBD

Residential32.00

Commercial42.00

Single and multifamily dwellings—per unit (includes service/openings)—each58.00

All temporary services30.00

Services—single phase—panel and meter:

Base fee—up to 100 amps (includes cable hookup)12.00

Plus-per each additional 100 amps or fraction7.00

Plus-per each additional meter7.00

Plus-subpanels—up to 100 amps7.00

Plus-subpanels—each additional 100 amps or fraction10.00

Services—three phase—panels:

Base fee—up to 100 amps (includes cable hookup)30.00

Plus-per each additional 100 amps or fraction7.00

Plus-per each additional meter7.00

PART II - CODE OF ORDINANCES
Appendix A FEES AND CHARGES

Plus—subpanels, up to 100 amps10.00
Plus-subpanels—each additional 100 amps or fraction10.00
Wiring openings (total outlets, lights and switches—120 volt):
1—20 openings15.00
21 to 50 openings20.00
51+ openings0.50
..... per opening
Appliances in new locations—120 volts—compactors, dishwashers, disposals, air conditioners, etc.5.00
Appliances in new locations—240 voltsTBD
Ranges, ovens, water heaters, dryers, air conditioners, etc.10.00
Domestic heat:
Electric—per kilowatt3.00
Gas, oil, central air, other12.00
Manufactured dwellings—per unit (includes service equipment)42.00
Circuses, carnivals, fairs, festivals, etc.75.00 flat fee
Transformers, generators and UPS (battery backup)25.00 flat fee
Alarm system (copper or fiber):
Fire, burglar—base fee18.00
Plus—per outlet over first 10 outlets0.50
Other low voltage system (computer, phone, cable, satellite dish, sound, closed circuit television, etc.)—base
fee18.00
Plus—per outlet over 10 outlets0.50
Motors:
< 25 HP12.00
Plus—for each 5 HP or fraction thereof over 25 HP2.00
Signs (one time fee):
Portable, mobile, permanent—each sign25.00
Emergency lighting battery pack unit—each7.00
Water, sewer, gas or wall pump—each10.00
State business licensing inspections—each40.00
Annual industrial electrical permit—does not include new structures or additions250.00
Fire alarm box connection—annually:
DET electronic units400.00

PART II - CODE OF ORDINANCES
Appendix A FEES AND CHARGES

Mechanical box connections425.00

Belated electrical permit fee—within one calendar year:

First offense100.00

Second offense200.00

Third offense400.00

Fourth offense800.00

Fifth and subsequent offenses—each1,600.00

Inspections and department call outs after normal business hours-minimum (additional time beyond three hours shall be calculated at time plus one-half for the on call electrician)150.00

Notice of intent to sell, transfer or rent property subject to order:

Violation of section 12-199:

Not less than50.00

Not more than100.00

Businesses and Business Regulations

Lodginghouse, Boardinghouses, rooming houses, hotels, motels, etc.—annually100.00
..... flat fee

Outpatient addiction treatment clinic—annually200.00

Closeout sales (30-A M.R.S.A. § 3781)—maximum of one per business up to 60 days20.00

Massage licenses—annually:

Establishment (more than one therapist)—annually150.00

Therapist—annually, plus cost of background check)150.00

Solicitation permit (issued by police department)0.00 each

Mobile or itinerant vendor permit (door-to-door sales):

One year100.00

Mobile food distribution unit (roving diner):

Twelve months100.00

Vendor use of city property (each three-month period)50.00

Peddlers:

Per event75.00

30-day permit100.00

Agricultural barn sales—each (maximum of one three-day permit per month between the months of April and October)15.00

Garage sales—each (maximum of two three-day permits within six months):

On-line issuance0.00

PART II - CODE OF ORDINANCES
Appendix A FEES AND CHARGES

In office issuance 0.00

Secondhand dealer license—annually 100.00

Pawnbroker license—annually plus actual cost of advertising hearing 100.00

Junkyard/automobile graveyard (no on-line license)—annually plus actual cost of advertising hearing: 100.00

Taxicabs:

Taxicab business license—annually 100.00

Call-out inspection fee (establishment requested outside normal hours)—each, plus inspector's overtime hourly rate 100.00

Re-inspection fee 100.00

Flea market, craft fairs, swap meets, and bazaars:

One day event 0.00

..... application only

Three months 0.00

..... application only

Alcohol beverage establishments:

Class A lounge (liquor)—annually (plus actual cost of advertising hearing) 1,000.00

1,300.00 flat fee

Tavern license—annually:

Up to 2,999 square feet 150.00

250.00 flat fee

Liquor service approval (off-premises catering)—per event 10.00

Food service establishments (plus actual cost of advertising hearing):

Class I (liquor—beer, wine and spirits, and mixed drinks)—annually 500.00

..... flat fee

Class III/IV (liquor—beer and wine)—annually 400.00

..... flat fee

Class IV (liquor—beer)—annually 400.00

..... flat fee

Class on or off premises (no liquor)—annually 200.00

..... flat fee

Bottle club/BYOB—annually 200.00

..... flat fee

Temporary food service establishment—per event—maximum of 30 days 60.00

Off premises retailer—annually 200.00

..... flat fee

Adult amusement devices—each device annually 1,100.00

PART II - CODE OF ORDINANCES
Appendix A FEES AND CHARGES

Beano/bingo (EnerGov—no online license)No fee
Carnival, circus, or other traveling amusement—per day150.00
Coin-operated amusement device—annually—per device:
Per unit up to 10 devices0.00
Per unit for 10 or more devices0.00
Jukeboxes—each device—annually0.00
Motion picture theater—per screen—annually0.00
Pool halls—annually per table0.00
Roller skating rinks—annually:
With partial or full kitchen90.00
Dances and dancehalls—per event35.00
Mass gathering permit application fee—determined for each event (EnerGov—no on-line license)N/A
Tattoo (background check required):
Tattoo artist license fee—annually100.00
Tattoo exhibitions or shows—per event250.00
Race trackN/A
Special amusement (background check required)—annually plus cost of advertising hearing125.00
Game of chance (EnerGov—no on-line license):
Six months10.00
Up to three-year blanket approval20.00
Relicensing upon late renewal by any existing licensed business:
30—45 days late50.00
More than 45 days late100.00
Reoccurring 200.00

Emergency Management and Services

Security (alarm) system permit:
Initial issuance30.00
~~Annual renewal fee, if paid on or before December 315.00~~
~~Annual renewal fee, if paid after December 3130.00~~

Environment

Fill permit—original issuance:
Up to 7,000 square feet of fill area25.00
7,001 to 22,500 square feet of fill area35.00

PART II - CODE OF ORDINANCES
Appendix A FEES AND CHARGES

Over 22,500 square feet of fill area50.00

Fill permit renewal—annually—if not delinquent0.00

Fire Prevention and Protection

Fire department services:

Reports—per copy10.00

Research—per hour (1 hour minimum)20.00

Old hose—per foot1.00

Coverage of a fire/EMS event—per person-per hour50.00 plus apparatus rate

Accident or fire photos—each—unless otherwise determined by fire chief10.00

Photos printed outside of agency—each—plus actual costs20.00

Environmental reviews—each20.00

Fireworks standby—per hour200.00

Training burns resulting in demolition2,500.00

Fire investigations—per hour100.00

Hazard material incidents:

Cost of response—see apparatus costs—plus cost of materials and supplies used.

Illegal/unauthorized burning response—per hour250.00

Out of control burn response:

Cost of response—see apparatus costs.

Vehicle accidents—per hour250.00

Extrication of patients from vehicle300.00

Spill control and clean-up100.00

Salvage calls—residential:

Labor—per hour150.00

Sump pump—each—per hour50.00

Salvage calls—commercial—per hour500.00

False alarms—received in one calendar year:

Second100.00

Increase in first alarm fee for each subsequent alarm100.00

Fireworks:

Use or possession with intent to use in the city:

First offense (plus costs):

Not less than200.00

PART II - CODE OF ORDINANCES
Appendix A FEES AND CHARGES

Not more than 400.00

Second and subsequent offenses (plus costs):

Not less than 300.00 per violation

Not more than 600.00 per violation

Sale or possession with intent to sell in the city:

First offense (plus costs):

Not less than 500.00

Second and subsequent offenses (plus costs):

Not less than 1,000.00 per violation

Apparatus rates: includes normal crew assignment

Engine—per hour 250.00

Aerial device—per hour 350.00

Rescue—per hour 150.00

Boat—per hour 150.00

Command unit 100.00

Forestry/brush truck 150.00

Solid Waste

Solid waste fees shall be as determined annually by the city council based on prior years' financial information.

Streets, Sidewalks and Other Public Places

Display of goods permit—each 0.00

Excavation permits:

Minimum charge—single continuous work area 10.00

Maximum charge—single continuous work area 500.00

Street openings—per square foot:

Newly constructed, reconstructed or repaved street 6.00

Paved streets 5.00

Gravel streets and shoulders 3.00

Construction areas (streets scheduled for full-depth construction) 5.00

Sidewalk openings—per square foot:

Concrete, brick, bituminous 1.50

Other openings:

1.00 for all other materials

Entrance permit—each 20.00

PART II - CODE OF ORDINANCES
Appendix A FEES AND CHARGES

Private propertyN/C

Inspection of improvements in developments:

Streets to be accepted by city—as percentage of estimated costs of required public improvements2%

Private streets—as percentage of estimated costs of required public-type improvements2%

Special exceptions—the greater of:

Minimum200.00

Percentage of public type improvements2%

Traffic and Vehicles

Parade or procession permit—each0.00

Parking in city owned parking lot and mechanics row parking garage—monthly45.00

Zoning

Zoning text amendments:

Base fee—each application400.00

Additional for required advertising—each application300.00

Zoning map amendments:

Base fee—each application400.00

Additional for required advertising—each application300.00

Zoning board—appeals, interpretation, variance, conditional use permit, etc.:

Base fee—each application150.00

Additional for required advertising—each application200.00

Site plan review:

Minor projects—interdepartmental/staff review—each application200.00

Major projects and subdivision of existing structures—planning board review/special exceptions:

Base fee—each application500.00

Additional for required advertising200.00

Site plan amendment:

Minor projects—staff approved amendments—each100.00

Major projects—planning board approved—amendments:

Base fee-each application100.00

Additional for required advertising200.00

Subdivision review—new lots and structures:

First three lots750.00

Each additional lot over three100.00

PART II - CODE OF ORDINANCES
Appendix A FEES AND CHARGES

Delegated review (in addition to site plan or subdivision fees when required)—includes one or all areas (stormwater, TMP, site law, etc.) 25% of the fee that would be charged by the state department of environmental protection and state department of transportation for the same permits based on state adopted fee schedules at the time of application.

Zoning conformance/rebuild letter—each 50.00

Independent professional review fees TBD

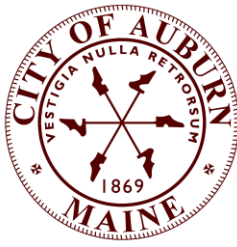
Engineering inspection fees TBD

Required advertising (unless otherwise specifically provided above) 100.00

Other General Information:

- Applicants are responsible for the cost of all public hearing advertisements and background checks required for various licenses. Failure to list that additional expense in the fee schedule shall not eliminate that requirement from the licensing process.
- Applicants are responsible for providing background checks, not older than 3 days prior to submission of application for all licenses that require such checks or, alternatively, applicants may pay \$100.00 to the city with the application to cover the cost of the background check.
- License fees established in this appendix include two routine or pre-operational inspections and one follow-up inspection. When additional inspections are required, the city may charge an additional \$100.00 per inspection to cover the costs of each additional inspection or visit.
- All first time applications must be made in person, unless otherwise specifically stated herein.
- All on-line licenses will receive a 10% discount unless otherwise indicated herein.
- No on-line renewal of liquor licenses, special amusement licenses, or tattoo or massage licenses is permitted.
- Residential construction. A veteran/widow/widower of a veteran or contractor on behalf of a veteran/widow/widower of a veteran seeking to build new construction or to rehabilitate an existing property will have all fees waived/reimbursed at time of permit approval. This applies to owner occupied single family and multifamily units, up to 3 unit structures. This does not apply to state fees administered by the city.
- Commercial construction. A veteran owned business* or subcontractor hired by a veteran owned business*, will be entitled to a 50% fee reduction/reimbursement for new construction or rehabilitation of an existing property at the time of permit approval. This does not apply to state fees administered by the city.
 - * Veterans honorably discharged from federal service, must present DD-214 to economic, and community development office for fees to be waived.
 - ** Veteran owned business as defined by the SBA being a corporation in which 51% of the shares of the company are owned by a veteran.

(Ord. No. 35-10182021, 11-1-2021; Ord. No. 48-12062021, 12-20-2021; Ord. No. 04-02072022, 2-7-2022)



City Council Ordinance

IN CITY COUNCIL

Amending the Code of Ordinances, Sec. 16-49. Security Systems and Appendix A Fees and Charges, Emergency Management and Services

Be it ordained, that the City Council hereby amends the Code of Ordinances, Sec. 16-49. Security Systems as follows:

Sec. 16-49. Application; false statements; issuance; transferability; permit fees.

(a) The application for a permit shall contain the following information:

(1) Name, business address, home address, business telephone number, and home telephone number of the person in whose name the permit is requested;

(2) Name, business telephone number, and home telephone number of two persons who are authorized and have agreed to receive notification at any time from responding police personnel to come to the alarm site within 30 minutes after receiving such notification;

(3) Classification of the alarm site as residential, commercial or banking institution;

(4) Purpose of the alarm (i.e. burglary, robbery);

(5) Any other information required by the chief to ensure compliance with all provisions of this article.

(b) The permit holder shall notify the chief of any change in the information contained in the application within five days of such change.

(c) If the application complies with all requirements of this article, the chief shall issue a permit upon receipt of a permit fee in the amount provided in the city fee schedule.

(d) Any false statement of a material nature made by an applicant for the purpose of obtaining a permit shall be grounds for denial of the issuance of the permit, or cancellation of the permit if it has been issued.

(e) A permit is not assignable or transferable to another person.

(f) A permit shall be valid until the property ownership is transferred or the system is eliminated. ~~for the period of January 1 through December 31 of the same year issued. However, if a permit is obtained after December 1, the permit shall be valid through December 31 of the~~

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



City Council Ordinance

~~next calendar year. Permits expire on December 31. After expiration, a new application must be made.~~

~~(g) — Permit renewals for the next calendar year shall start on December 1 of the year of expiration. Renewals may be made on weekdays during normal business hours in person, by telephone, or by mail. A renewal fee in the amount provided in the city fee schedule will be charged if renewal occurs before expiration. There will be an additional charge in the amount provided in the city fee schedule for renewals made after December 31.~~

(Ord. of 10-1-2007(01), § 2.3)

Appendix A FEES AND CHARGES

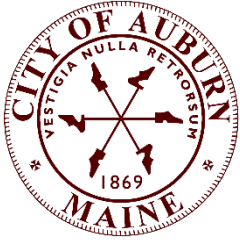
Emergency Management and Services

Security (alarm) system permit:

~~Initial issuance~~ Issuance 30.00

~~Annual renewal fee, if paid on or before December 31~~ \$5.00

~~Annual renewal fee, if paid after December 31~~ \$30.00



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: January 3, 2023

Subject: Executive Session

Information: Legal matter, pursuant to 1 M.R.S.A. Section 405(6) (E).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
- (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
- (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
- (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present. This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.